

THE TOWN OF UNION BRIDGE  
COUNCIL MEETING MINUTES  
February 27, 2023

The Council met in the Union Bridge Town Hall, on Monday, February 27, 2023 at 7:00 p.m., for their monthly council meeting. Notice of the meeting was given by posting the agenda at the Town Hall, on the Town's website, and provision to the Carroll County Times. Mayor Jones presided over the meeting with councilmembers Donald Wilson; Laura Conaway; Cheri Thompson; Edgar Wentz; and Town Attorney, Mandi Porter. Councilmember Amy Kalin was absent. The attendees' sheet is attached to and made a part of these minutes. **Councilmember Laura Conaway motioned to approve the January 2023 operating statements; January 23, 2023 council meeting minutes; January 23, 2023 closed session minutes, February 13, 2023 work session minutes and Quantum financial statements for January 2023. Councilmember Edgar Wentz seconded and the motion passed unanimously.**

MAYOR'S REPORT

-Mayor Jones recommend to re-appoint Martin Ward to the Planning and Zoning Commission. **Councilmember Donald Wilson motioned to accept Mayor Jones Recommendation to re-appoint Martin Ward to the Planning and Zoning Commission. Councilmember Cheri Thompson seconded and the motion passed unanimously.**

-Union Bridge is looking for three (3) people who would be interested in serving on the Board of Election Supervisors.

ATTORNEY REPORT – MANDI PORTER

-Town Attorney, Mandi Porter introduced Resolution 01-2023 Water User Rates, increasing the water base fee and Resolution 02-2023 Sewer User Rates, increasing the sewer base fee. A public hearing will be held on March 20, 2023. A copy of these resolutions is attached to and made a part of these minutes.

CARROLL COUNTY SHERIFF'S OFFICE - DEPUTY MCGINNIS

-Deputy McGinnis reported that between the dates of January 23, 2023, until February 24, 2023, the Carroll County Sheriff's Office responded to 15 calls for service within the town limits of Union Bridge. Out of those calls for service, only one (1) call required a report. A copy of Deputy McGinnis' report is attached to and made a part of these minutes.

PUBLIC COMMENTS AND CONCERNS

-Pam Fink, Dream Big Union Bridge, stated that Easter Egg Hunt will be held on April 8, 2023, at the Union Bridge Community Center Park.

-Cindy Emerick, 301 E. Locust St., thanked Mayor and Council for the installing a handicapped resident crossing roadway sign on E. Locust Street.

-Judy Jones, President of the Carroll County Landlords Association thanked Councilmember Laura Conaway, for the presentation she gave on "How to Handle Nuisances in Towns by Working with the Tenants and Landlords" to the Carroll County Landlords Association. A copy of her letter is attached to and made a part of these minutes.

CIRCUIT RIDER – MIKE REYNOLDS

-Mike Reynolds was absent. A copy of Mr. Reynolds's report is attached to and made a part of these minutes.

COMMITTEE REPORTS

WATER/SEWER

-Ms. Kalin was absent.

STREETS

-Mr. Wilson stated that he and Mr. Keefer looked at the raised sidewalk at Shriner Court and will be repairing it in the near future.

-Parking Meter that was hit by a tractor trailer will be reinstalled.

-Stormwater Management Facility work is completed. The water pipe that was too high has been lowered to an acceptable level. Mr. Wilson inspected the area and, as far as the Town is concerned, everything looks good. Mr. Wilson installed a lock on the riser structure trash rack that Watershed Management Coordinator, Mr. Edwin Singer, required. Union Bridge staff will take care of the mowing at the Stormwater Management Facility.

COMMUNITY CENTER

-Mr. Wentz stated that the Town is currently working on secure funding for the remaining needed funds to replace some of the playground equipment.

POLICE/MOWING/CHRISTMAS LIGHTS

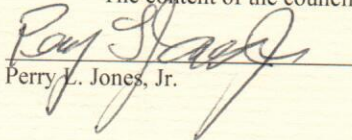
- Ms. Conaway met with Shriner Court residents on February 13, 2023. A copy of Ms. Conaway's notes from the meeting is attached to and made a part of these minutes.
- Ms. Conaway had five (5) communications related to Shriner Court since the last Town Council meeting.
- On February 1, 2023, Ms. Conaway visited the 4th graders at Elmer Wolfe Elementary school to invite them to participate in the Maryland Municipal League's "If I Were Mayor" essay writing contest.
- Ms. Conaway gave a presentation to the Carroll County Landlords Association on February 2, 2023, on the Town's Disorderly House Nuisance Ordinance.
- Ms. Conaway registered for National Night Out, which will be held on Tuesday, August 1, 2023.
- Ms. Conaway's full report is attached to and made a part of these minutes.

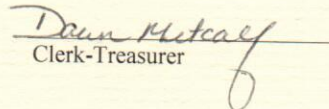
STREET LIGHTS/TRASH

- Ms. Thompson withdrew her request to make changes to Union Bridge Code, Chapter 220, Sec. 13.2.5 Article K on February 13, 2023.
- Ms. Thompson had no calls related to trash service since the last Town Council meeting.
- Ms. Thompson received confirmation that the Spring Carroll County Downtown Committee Meeting will be held in Union Bridge on March 27, 2023.
- Ms. Thompson's full report is attached to and made a part of these minutes.

**Councilmember Donald Wilson motioned to adjourn the Council meeting. Councilmember Laura Conaway seconded and the motion passed unanimously.**

The next council meeting will be held on March 27, 2023.  
The next work session meeting will be held on March 13, 2023.  
The content of the council meeting is contained on a zip drive.

  
Perry L. Jones, Jr.

  
Clerk-Treasurer