

THE TOWN OF UNION BRIDGE
COUNCIL MEETING MINUTES
March 28, 2022

The Council met in the Union Bridge Town Hall, on Monday, March 28, 2022 at 7:02 p.m., for their monthly council meeting. Notice of the meeting was given by posting the agenda at the Town Hall, on the Town's website, and provision to the Carroll County Times. Mayor Jones presided over the meeting with councilmembers Donald Wilson; Laura Conaway; Amy Kalin; Cheri Thompson; Edgar Wentz; and Town Attorney, Mandi Porter. The attendees' sheet is attached to and made a part of these minutes. **Councilmember Laura Conaway motioned to approve the February 2022 operating statements; February 28, 2022 council meeting minutes; March 14, 2022 work session minutes; March 22, 2022 special work session minutes and Quantum financial statements for February 2022. Councilmember Donald Wilson seconded and the motion unanimously.**

MAYOR'S REPORT

- Mayor Jones reported that he will be attending the Maryland's Mayor's Conference Wednesday, March 30, 2022 through April 1, 2022.
- Mayor Jones introduced the proposed FY22/23 budget. The current proposed budget amount is \$1,041,289.00. A copy of the proposed budget is at the Town Office and can be viewed there Monday – Friday between the hours of 8:00 a.m. until 4:30 p.m. There will be a public hearing to consider comments and questions regarding the proposed FY 22/23 budget on April 25, 2022 at 7:00 p.m. A copy of the proposed FY 22/23 budget is attached to and made a part of these minutes.
- Mayor Jones announced that a special Town Seal has been designed for Union Bridge's 150th anniversary celebration. There will be a website and Facebook page specifically for the 150th anniversary celebration activities.
- Mayor Jones and Council President will be meeting with the County concerning Shepherds Mill Road closure for repair to the bridge repair.
- Mayor Jones called for a motion on Ordinance No. 318 proposing to amend certain zoning provisions in Union Bridge Code Chapter 220, Article 10 to provide additional regulations for Principal Permitted Uses in the Local Business district. **Councilmember Laura Conaway motioned to approve Ordinance No. 318 amending certain zoning provisions in Union Bridge Code Chapter 220, Article 10 to provide additional regulations for Principal Permitted Uses in the Local Business district. Councilmember Amy Kalin seconded and the motion passed unanimously.** A copy of Ordinance No. 318 is attached to and made a part of these minutes.

ATTORNEY REPORT – MANDI PORTER

- Mandi Porter reported that on March 17, 2022, Edmund Cueman discussed the Capital Improvement Program (CIP) with the Planning and Zoning Commission. Ms. Porter pointed out that it is recommended that an allocation of \$4,500.00 per year for five (5) years to acquire five (5) acres for the future Waste Water Treatment Plant. The CIP reminds the Town that, upon the completion of the Locust Wetland Storm Water Management Facility, the Town will be responsible to provide for perpetual maintenance expenses associated with the facility. The Infiltration and Inflow Basin Approach Project Preliminary Engineering Report (PER) cost increased. The PER was previously quoted at \$148,464.00, but the cost proposal update has increased to \$228,000.00. The Planning and Zoning Commission recommended the Mayor and Council adopt the CIP for FY 23 – FY 28. Mayor Jones called for a motion on Resolution 01-22 adoption of the recommended CIP for FY23 – FY28. **Councilmember Donald Wilson motioned to adopt Resolution 01-22. Councilmember Laura Conaway seconded and the motion passed unanimously.** A copy of Resolution 01-22 is attached to and made a part of these minutes.

CARROLL COUNTY SHERIFF'S OFFICE - DEPUTY COLUSSY

- Deputy Colussy reported that between the dates of January 24, 2022 until March 27, 2022, the Carroll County Sheriff's Office responded to 115 calls for service within the town limits of Union Bridge. Out of those calls for service, only eleven (11) required a report. A copy of Deputy Colussy's report is attached to and made a part of these minutes.
- Deputy Colussy reported that Babylon Vault is sponsoring a "Stuff a Trailer Care Package Drop-Off" to benefit deployed soldiers. Donations will be accepted starting March 26, 2022 through May 1, 2022.

PUBLIC COMMENTS AND CONCERNS

- Pam Fink reported that Dream Big Union Bridge will be holding an Easter Egg Hunt on April 16, 2022, at the Union Bridge Tot Lot. The Duck Derby is scheduled for May 21, 2022. Pam Fink stated Dream Big is currently looking for sponsors and promoting duck purchases.

COMMITTEE REPORTS

WATER/SEWER

- Ms. Kalin had zero (0) phone calls related to water or sewer since the last Town Council meeting.

STREETS

- Mr. Wilson reported that Chip Kraft is still interested in extending the section of sidewalk along the west side of Benedum Street. There are Sections of this proposed sidewalk will be located on Town property and on Nathan Baugher's property (10 E. Elger St.). Mr. Wilson

had the Town Attorney draw up a letter of consent giving permission for a sidewalk to be installed on Mr. Baugher's property, which Mr. Baugher signed. There is 90 feet of curbing that is proposed to be installed and the Council will have to discuss this at a later time before Mr. Kraft can proceed.

- Mr. Wilson reported that there are some pot holes forming and they will be repaired as weather permits.
- The culvert on E. Broadway and Tenner Alley has collapsed and will need to be replaced.

COMMUNITY CENTER

-Mr. Wentz reported that the Town received an estimate for an epoxy-poured floor at the Community Center and that the cost was extremely high. The Town will need to look into other flooring options.

POLICE/MOWING/CHRISTMAS LIGHTS

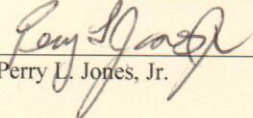
- Ms. Conaway visited Elmer Wolfe and invited the 4th graders to enter the "If I Were Mayor" essay contest.
- Ms. Conaway Chaired a Nuisance Abatement Conference on March 18, 2022.
- A copy of Ms. Conaway's full report is attached to and made a part of these minutes.

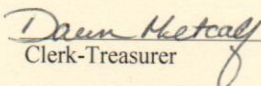
STREET LIGHTS/TRASH

- Ms. Thompson is currently working on getting information and resident approval for a proposed street light to be installed on S. Farquhar St.
- Ms. Thompson continues to follow-up on street light repairs reported to First Energy.
- A copy of Ms. Thompson's full report is attached to and made a part of these minutes.

Councilmember Donald Wilson motioned to adjourn the Council meeting. Councilmember Laura Conaway seconded and the motion passed unanimously.

The next council meeting will be held on April 25, 2022.
The next work session will be held on April 11, 2022
The content of the council meeting is contained on a zip drive.


Perry L. Jones, Jr.


Clerk-Treasurer