

THE TOWN OF UNION BRIDGE
COUNCIL MEETING MINUTES
August 23, 2021

The Council met in the Union Bridge Town Hall, on Monday, August 23, 2021 at 7:00 p.m., for their monthly council meeting. Notice of the meeting was given by posting the agenda at the Town Hall, on the Town's website, and provision to the Carroll County Times. Mayor Jones presided over the meeting with councilmembers Donald Wilson; Cheri Thompson; Edgar Wentz; and Town Attorneys, John Maguire. Councilmembers Laura Conaway and Amy Kalin were absent. The attendees' sheet is attached to and made a part of these minutes. **Councilmember Donald Wilson motioned to approve the July 2021 operating statements; July 26, 2021 council meeting minutes; August 16, 2021 work session minutes and Quantum financial statements for July 2021. Councilmember Edgar Wentz seconded and the motion passed.**

MAYOR'S REPORT

- National Night Out on August 3, 2021, was a success. We had 150 people attend.
- Mayor Jones attended several meetings this month.
- If anyone is interested in a military banner for Christmas all orders must be turned into Union Bridge Business Association by Thanksgiving.
- Union Bridge Fire Company 3-day carnival was a success.
- Submission of articles for the fourth quarter Union Bridge Newsletter deadline is September 15, 2021.
- Mayor Jones reported that the Memorandum of Agreement (MOA) between Carroll County and the Incorporated Municipalities for cost-sharing of stormwater mitigation projects and co-permittee responsibilities in complying with the National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) requirements are finalized and ready for signatures. The Water Resource Coordination Council (WRCC) suggested to have the mayors sign the MOA at the next Mayors meeting. The Town's Attorney, Mandi Porter reviewed the MOA and reported on it at the May 24, 2021 Council meeting. Mayor Jones called for a motion to give him authorization to sign the MOA. **Councilmember Donald Wilson motioned to authorize Mayor Jones to sign the MOA between Carroll County and the Incorporated Municipalities for cost-sharing of stormwater mitigation projects and co-permittee responsibilities in complying with the NPDES, MS4 requirements. Councilmember Edgar Wentz seconded and the motion passed unanimously.**

ATTORNEY REPORT – JOHN MAGUIRE

- Update on the Citizens UB Solar Facility Project.
 - The site development plans that show stormwater management, landscaping and how the equipment will be laid out and installed have been finalized.
 - Mylars have been signed by all County agencies.
 - Mr. Maguire met with Union Bridge Planning and Zoning Chair, Tom Long, to go over the mylars. After review, Mr. Long signed the mylars on behalf of the Town. The mylars have been submitted back to the Bureau of Development of Review.
 - The County's Attorney's Office completed all the legal documents and they have been signed by all the various parties.
 - Mr. Maguire prepared the landscaping and stormwater management agreements related to the portion of the project in town. These agreements have been signed by the mayor and developer and returned to the County Attorney's Office to be recorded. This should clear the way for the developer to get permits to move forward.
 - Mr. Maguire reached out to Citizens UB Solar Attorney, David Beugelman, for a status report. Citizens is working to get final signatures on the Annexation Petition. Mr. Maguire is not sure when construction will begin.
- Update on the Petition for Annexation.
 - Citizens has not yet filed the annexation petition.
 - The annexation process needs to be initiated by the time construction begins.
 - The form of the annexation petition has been approved and is being signed.
 - The annexation plat, which is an exhibit to the annexation petition has been reviewed. This has not been formally filed.
 - When the annexation petition comes in, the Clerk-Treasurer will review it for sufficiency. The Town will then be ready to introduce a resolution, which Mr. Maguire will prepare.
 - The annexation petition, which is a joint petition for annexation and zoning, will be referred to the Union Bridge Planning and Zoning Commission. The zoning categories in Town are proposed to correspond in kind to the existing zoning in Carroll County for the annexed lands.
 - The annexation petition will be returned to the Mayor and Council to be advertised for a public hearing. After that, the Mayor and Council will be in the position to make a ruling on it.
 - The \$774,970.00 public works performance bond has been posted for the site plan improvements and is being held by the County.

CARROLL COUNTY SHERIFF'S OFFICE - DEPUTY COLUSSY

-Deputy Colussy reported that between the dates of July 26, 2021, until August 22, 2021, the Carroll County Sheriff's Office responded to 49 calls for service within the town limits of Union Bridge. Out of those calls for service, only three (3) calls required a report. A copy of Deputy Colussy's report is attached to and made a part of these minutes.

PUBLIC COMMENTS AND CONCERNS

-Pam Fink reported that Dream Big Union Bridge will be holding a community cook-out on August 29, 2021. Event will be held on East Broadway, next to the Municipal Parking Lot.

-Pam Fink and Cheri Thompson updated the Mayor and Council on Dream Bigs New Year's Eve celebration plans.

- They are talking to SHA to close down Main Street from Elger Street to East Broadway.
- Town businesses plan to stay open late.
- Fireworks display that will be set up near the tennis courts and will be able to be seen on Main St.
- Possible beer garden.
- Band
- At midnight they plan to drop a train with a duck inside it.

Dream Big would like to have the Mayor and Council's approval. Councilmember Donald Wilson said that approval should come when all councilmembers are in attendance. Mayor Jones and Councilmember Donald Wilson stated that they are not opposed to the idea. Clerk-Treasurer voiced concern on the Town's liability. Town Attorney, John Maguire, stated that Dream Big should supply the Town with a Certificate of Insurance to indemnify the Town.

COMMITTEE REPORTS

WATER/SEWER

-Ms. Kalin was absent.

STREETS

-Mr. Wilson attended the National Night Out event and stated he had a good time and the event was successful. Mr. Wilson is looking forward to next year's event.

-Thanked Lehigh for working on the Town's bushhog.

-Concrete is ready to be poured at the Warehouse storage building. The garage door for the building is still back ordered.

COMMUNITY CENTER

-Mr. Wentz had no new business.

POLICE/MOWING/CHRISTMAS LIGHTS

-Ms. Conaway was absent.

STREET LIGHTS/TRASH

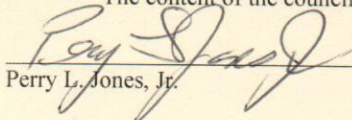
-Ms. Thompsons report is attached to and made a part of these minutes.

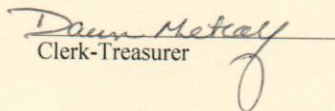
Councilmember Donald Wilson motioned to adjourn the Council meeting. Councilmember Edgar Wentz seconded and the motion passed unanimously.

The next council meeting will be held on September 27, 2021.

The September 13, 2021 work session is cancelled.

The content of the council meeting is contained on a zip drive.


Perry L. Jones, Jr.


Clerk-Treasurer