

**TOWN OF UNION BRIDGE**  
**WORK SESSION**  
**July 13, 2020**

The Council held a special meeting on July 13, 2020, at 6:30 p.m., at the Town Hall and via GoToMeeting teleconference. Notice of the teleconferenced meeting was given by posting the agenda at the Town Hall, on the Town's website, and provision to the Carroll County Times. Those present were Mayor, Perry L. Jones Jr.; Donald Wilson; Ellen Cutsail; Laura Conaway; Amy Kalin; Edgar Wentz; and Clerk Treasurer, Dawn Metcalf.

MISCELLANEOUS DISCUSSION

- A complaint was received on June 29, 2020 from an anonymous caller, concerning a rooster that crows on W. Broadway. Caller stated that he believed rooster belonged to a council member who lived on W. Broadway. The Clerk-Treasurer conferred with the Town's attorney, John Maguire, to see if the Town Code allowed roosters. Mr. Maguire stated that in the absence of specific nuisance legislation addressing this particular use, the issue is controlled by the Union Bridge Zoning Code. Mr. Maguire stated that the Council could specify each type and variety of animal if they choose to do so, but would be difficult to do, and that is why on June 30, 2015 the Carroll County Zoning Administrator issued a Declaratory Ruling to address zoning conflicts concerning small animals to protect surrounding communities where the County Code does not specify each type and variety of animal. When this issue was discussed several years ago in Union Bridge, Mayor and Council felt that the County's approach was reasonable. After discussion Mayor and Council were in agreement that the Town would continue to follow the County's approach and not go through the expense to specify each animal in the Town's Code. The Clerk-Treasurer will pass this complaint on to the Town's Zoning Administrator. A copy of Mr. Maguire's memo and Carroll County's Declaratory Ruling is attached to and made a part of these minutes.
- Clerk-Treasurer contacted Ed Singer, Maryland Department of Health, concerning re-opening the Union Bridge Community Center. Mr. Singer stated that any indoor space should be limited to 50% of the Fire Marshall capacity and social distancing requirements would need to be followed. The Clerk-Treasurer reached out to New Windsor to see if they planned to re-open their facility and they stated their pavilion would not be opened for the rest of 2020. After discussion, Mayor and Council decided to keep the Community Center closed for the remainder of 2020 and reevaluate in 2021. A copy of Mr. Singer's email is attached to and made a part of these minutes.
- Two households in Union Bridge have not paid their January, February, March water and sewer bill.
- PNC Bank interest rates have dropped significantly.
- The Town received \$10,530.00 funding from the Coronavirus Relief Fund (CRF). The Town is able to recover costs that are associated with the pandemic. The cost for the new surveillance system for the Town Hall was covered under the CRF.

DONALD WILSON

- Mr. Wilson received street repair estimates.
- A 25 MPH speed limit sign will be installed on W. Broadway.
- Bids will be opened tomorrow, July 14, 2020, at 10:00 a.m. for the Community Center parking lot.
- Chris Harris continues to cut the Johnson Grass along the walking trail.
- Picnic table has been installed at the walking trail. Trashcans need to be placed in certain areas of the path.
- An order for street signs has been placed.

ELLEN CUTSAIL

- Environmental Advisory Commission (EAC) meeting is scheduled for Wednesday, July 15, 2020.

AMY KALIN

- Amy Kalin had received no phone calls for water/sewer.

LAURA CONAWAY

- Ms. Conaway attended the grand opening for Dream Big Gift and Thrift Shop.

EDGAR WENTZ

- Mr. Wentz reported that Union Bridge Community Center canopy roof was never repaired.
- Mr. Wentz is still waiting on quotes for the Community Center two flat roofs.

MAYOR JONES

- Mayor Jones ordered 400 Union Bridge lapel magnetic pins. If anyone is interested in purchasing the pin, they will be for sale at the Town Hall for \$5.00.
- The virtual MML Summer Conference went well.
- Mayor Jones has seen families spending time on the walking trail and enjoying the stream on these hot summer days.

Work session meeting adjourned at 7:32 p.m.

The July council meeting will be held on July 27, 2020.  
The August work session will be held on August 10, 2020.

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Clerk-Treasurer

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Perry L. Jones Jr., Mayor