

THE TOWN OF UNION BRIDGE
PLANNING AND ZONING
COMMISSION MEETING

JANUARY 19, 2023

The meeting of the Planning and Zoning Commission was called to order by Commission Chairman Tom Long, Thursday January 19, 2023, at 6:30 p.m.. Notice of the meeting was given by posting the agenda at the Town Hall, on the Town's website and provision to the Carroll County Times. Commission members Tom Long, Brett Grossnickle, Martin Ward, Ed Williar, Amy Kalin and Altenate, Tom Marble were present, as were Mandi Porter, Town Attorney and Edmund Cueman, Town Planning and Zoning Consultant. Also in attendance was Price Wagoner, Planner, Carroll County Planning Department, and Abigail Rogers, Liaison Planner to Union Bridge from the County Planning Department.

COMMISSION MEMBER ANNOUNCEMENTS

-There were none.

CARROLL COUNTY PLANNER – Price Wagoner

- County Water/Sewer Master Plan Triennial Update briefing

Mr. Wagoner briefed the Commission on a draft update to the above Plan pertaining to the section applying to Union Bridge which draft had been transmitted to the Commission members prior to the meeting. He noted portions of the text with yellow highlighting indicated some modification of the current Plan text and noted the accompanying map exhibits, include the earlier *Spring Amendment* involving the existing service area on Citizens UB holdings. Mr. Wagoner indicated he would welcome and questions of comments prior to the Commission's meeting in February where he anticipates seeking the Commission's approval for Union Bridge's portion of the Triennial update. Thereafter, the entire update of the County Water/Sewer Master Plan, when approved by the County Commissioners will be submitted to the State for its approval.

PLANNING AND ZONING CONSULTANT- EDMUND CUEMAN

-Carroll County 2022 Annual Report to Maryland Department of Planning

Mr. Cueman reviewed data he had prepared on a chart (provided by the County Planning Department to the County's municipalities) to be included in a County consolidated 2022 Annual Report to MDP. Mr. Cueman's completed chart had been transmitted to Commission members for review prior to the meeting. **Following a re-review of the chart, on motion of Brett Grossnickle, seconded by Martin Ward and carried, the Commission approved same and authorized Chairman Long to sign a letter to be sent to the Secretary of the Maryland State Planning Department, David Dahlstrom, AICP, indicating the action taken and that a copy of the letter and completed chart be sent to the County Planning Department (attention Tiffany Fossett, Planner) which is preparing the consolidated 2022 Annual Report.**

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ATTORNEY'S REPORT - MANDI PORTER

Mandi reported she had no business to bring before the Commission at this time.

PRIOR MEETING MINUTES

Chairman Long asked if there were any additions or corrections to the June 16, 2022 meeting of the Commission which had been distributed to Commission members. There being none, he declared the minutes approved as distributed.

NEXT MEETING

The next meeting of the Commission will be held on February, 16, 2023, at 6:30 p.m.

ADJOURNMENT

There being no further business, the Commission adjourned on motion of Ed Williar, seconded by Martin Ward and carried.
