

TOWN OF UNION BRIDGE
WORK SESSION
November 10, 2025

The Council held a work session meeting on November 10, 2025, at 6:30 p.m., in the Town Hall. Notice of the meeting was given by posting the agenda at the Town Hall, on the Town's website, and provision to the Carroll County Times. Those present were Mayor Perry L. Jones Jr.; Laura Conaway; Tony Bowman; Ellen Cutsail; Bret Grossnickle; Logan Grossnickle; Clerk Treasurer, Dawn Metcalf and Planning and Zoning Consultant Ned Cueman. The attendees' sheet is attached to and made a part of these minutes.

WORK SESSION MEETING

-Martin Hill, Woodhaven Development was in attendance. Mayor Jones informed Mr. Hill that work session meetings are for internal discussion only and that it is open to the public for observation only and is not open to accept comments from the public. If anyone would like to be placed on any agenda their request to do so needs to be into the Town two (2) weeks prior to the meeting date. Mr. Hill was asked to send an email with any information he may wish to share with Mayor and Council and that Mr. Hill will be placed on the November 24, 2025, Council agenda.

MISCELLANEOUS DISCUSSION

-On November 4, 2025 the urinal in the men's room overflowed and flooded areas of the Town Hall, ServePro was called in to dry the area out. A contractor has been contacted to give a price on installation of the trim that had to be removed due to the flood.

LAURA CONAWAY

- A food drive will be held on Saturday, November 15, 2025 from 11:00 a.m. – 1:00 p.m. in front of the Dollar General store.
- Cocoa + Candy Canes will be held on Friday, December, 12, 2025, from 6:00 p.m. – 8:00 p.m. at the town square.
- Ms. Conaway proposed that the Town may want to place money in the upcoming budget to purchase an E bike for Deputy McGinnis to use within the Town limits.
- Issue of free flow of traffic due to cars parking on Buttersburg Alley to shop at Esquire Liquors.
- Need to decide on the Christmas decoration contest criteria, judges and prizes.

ELLEN CUTSAIL

-Ms. Cutsail reported that there have been people riding ATVs at the Community Center and baseball diamonds.

BRET GROSSNICKLE

- Mr. Grossnickle reported that Matt Marshall, Maryland Department of the Environment (MDE) has some feedback on the initial report from GHD scope of work on the PFAS Removal project.
- Mr. Grossnickle reported that we are currently in the process of updating the Town's Waste Water Treatment Plant (WWTP) Capacity Management Plan. John Maguire has the numbers and he is the one working on updating the plan. Once this is completed MDE will be in a better position to give us feedback on Mr. Hill's request to allow him the capacity in the WWTP to begin with the first phase of Jackson Ridge Development.

TONY BOWMAN

- Mr. Bowman inquired if a crosswalk could be installed on Route 75 at Flood Zone.
- Mr. Bowman reported that he is interested in purchasing a sweeper attachment for the Kubota. The cost for the attachment at this time is \$9,306.00. Mr. Bowman plans to discuss purchasing this at the next council meeting.

LOGAN GROSSNICKLE

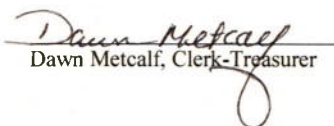
-Mr. Grossnickle had no new business.

MAYOR JONES

- Mayor Jones reported that he received a donation of \$500.00 to sponsor the Christmas Decoration Contest.
- Mayor Jones thanked Joe Conaway for putting together a proclamation for the 250th Anniversary of the United States Marine Corps.

Councilmember Ellen Cutsail motioned to close the regular work session meeting and go into closed session to discuss land acquisition with Planning and Zoning Consultant, Edmund Cueman. Council President Laura Conaway seconded and the motion passed unanimously.

The November council meeting will be held on November 24, 2025.
The December work session meeting will be held on December 8, 2025.


Dawn Metcalf, Clerk-Treasurer


Perry L. Jones Jr., Mayor