

THE TOWN OF UNION BRIDGE
COUNCIL MEETING MINUTES
May 18, 2026

The Council met in the Union Bridge Town Hall, on Monday, May 18, 2026 at 7:01 p.m., for their monthly council meeting. Notice of the meeting was given by posting the agenda at the Town Hall, on the Town's website, and provision to the Carroll County Times. Mayor Jones presided over the meeting with councilmembers Laura Conaway; Anthony Bowman; Ellen Cutsail; Bret Grossnickle; and Logan Grossnickle; Town Attorney, Mandi Porter; Planning and Zoning Consultant, Steve Horn and Carroll County Planning and Land Management, Brenda Dinne. The attendees' sheet is attached to and made a part of these minutes. **Councilmember Ellen Cutsail motioned to approve the April 2026 operating statements; April 27, 2026 public hearing minutes; April 27, 2026 council meeting minutes; May 11, 2026 work session minutes. Council President Laura Conaway seconded and the motion passed unanimously. Council President Laura Conaway motioned to approve Quantum's financial statements for April 2026. Councilmember Logan Grossnickle seconded and the motion passed 3-2. Councilmembers Anthony Bowman and Ellen Cutsail recused themselves due to a conflict of interest.**

MAYOR'S REPORT

-Mayor Jones recommended that Council hire Steve Horn to fill the Planning and Zoning Consultant position. Council agreed to hire Steve Horn to fill the Union Bridge Planning and Zoning Consultant position.

-Mayor Jones recommended to reappoint Ed Williar to the Planning and Zoning Commission. **Councilmember Ellen Cutsail motioned to accept Mayor Jones recommendation to reappoint Ed Williar to the Planning and Zoning Commission. Councilmember Bret Grossnickle seconded and the motion passed unanimously.** Mr. Williar's reappointment will begin on July 1, 2026. His term is five years and will expire on June 30, 2031.

-Mayor Jones recommended to reappoint Joseph Conaway; Kimberly Eckard and Andrea Wilson to the Board of Zoning Appeals. **Councilmember Ellen Cutsail motioned to accept Mayor Jones recommendation to reappoint Joseph Conaway, Kimberly Eckard and Andrea Wilson to the Board of Zoning Appeals. Councilmember Tony Bowman seconded and the motion passed 4-1.** Council President Laura Conaway recused herself due to a conflict of interest. Their reappointment will begin on July 1, 2026. Their term is three (3) years and will expire on June 30, 2029.

UNION BRIDGE PLANNING AND ZONING CONSULTANT – STEVE HORN

-Mr. Horn discussed the 2024 Water Resources Element and noted that the Carroll County Department of Planning and Land Management is requesting the council to hold a public hearing and approve the Union Bridge component of the 2024 Water Resources Element (WRE). He further reported that the Union Bridge Planning and Zoning Commission adopted Resolution 02-2026, formally approving, certifying, and recommending the 2024 Water Resources Element for council approval. Council agreed to hold a public hearing for the 2024 WRE on June 22, 2026 at 7:00 p.m. A copy of Mr. Horn's May 5, 2026 memorandum is attached to and made a part of these minutes.

ATTORNEY REPORT – MANDI PORTER

-Ms. Porter stated that Resolution No. 04-2026 (General Water Assessment Fees) and Resolution No. 05-2026 (General Sewer Assessment Fees) were introduced on April 27, 2026, and this evening's public hearing for said resolutions was advertised in the Carroll County Times on May 7, 2026. At this time, Resolution No. 04-2026 and 05-2026 is before the Council for action.

Councilmember Bret Grossnickle motioned adopt Resolution No. 04-2026 and 05-2026. Councilmember Ellen Cutsail seconded and the motion passed unanimously. A copy of Resolution No. 04-2026 and 05-2026 are attached to and made a part of these minutes.

CARROLL COUNTY SHERIFF'S OFFICE - DEPUTY MCGINNIS

-Deputy McGinnis was absent.

COMMITTEE REPORTS

WATER/SEWER

-Mr. Grossnickle had no new business.

STREETS

-Mr. Bowman will be meeting with Stambaugh's and White Pine this week to go over street repairs.

-Mr. Bowman will look into the parking complaint at the intersection of Farquhar Street and E. Elger Street.

COMMUNITY CENTER

-The Community Center remodel is still in progress and moving according to schedule.

POLICE/MOWING/CHRISTMAS LIGHTS

-Ms. Conaway reported that everyone was given a copy of Shriner Courts FY 26/27 proposed budget to review. **Council President Laura Conaway motioned to approve Shriner Court FY 26/27 budget for Expenditures and revenues in the amount of \$166,511.00**

Councilmember Logan Grossnickle seconded and the motion passed 3-2. Councilmembers Anthony Bowman and Ellen Cutsail recused themselves due to a conflict of interest. A copy of Shriner Court FY 26/27 budget is attached to and made a part of these minutes.

-Ms. Conaway spoke with Commissioner Joe Vigliotti regarding funding to bring fiber to town hall. Commissioner Vigliotti stated that Carroll Media Center requested money in their budget for this and Mayor Jones stated that Antietam Broadband may work with the town to bring their fiber service to the town hall.

-Ms. Conaway worked with Leda, Ellen, Dawn and Deputy McGinnis throughout the month regarding parking issues.

-Ms. Conaway's full report is attached to and made a part of these minutes.

STREET LIGHTS/TRASH

-Mr. Logan Grossnickle had no new business.

PUBLIC COMMENTS AND CONCERNS

-There were no public comments or concerns.

Council President Laura Conaway motioned to adjourn the Council meeting. Councilmember Ellen Cutsail seconded and the motion passed unanimously.

The next council meeting will be held on June 22, 2026.

The next work session will be held on June 8, 2026.

The content of the council meeting is contained on a zip drive.


Perry L. Jones, Jr.


Clerk-Treasurer