

THE TOWN OF UNION BRIDGE  
COUNCIL MEETING MINUTES  
September 25, 2023

The Council met in the Union Bridge Town Hall, on Monday, September 25, 2023 at 7:00 p.m., for their monthly council meeting. Notice of the meeting was given by posting the agenda at the Town Hall, on the Town's website, and provision to the Carroll County Times. Mayor Jones presided over the meeting with councilmembers Laura Conaway; Ellen Cutsail; Bret Grossnickle; Amy Kalin; Cheri Thompson and Town Attorney, Mandi Porter. The attendees' sheet is attached to and made a part of these minutes.

**Councilmember Laura Conaway motioned to approve the August 2023 operating statements, August 28, 2023 council meeting minutes, August 28, 2023 closed session minutes, the September 11, 2023 work session minutes and Quantum's financial statements for August 2023. Councilmember Ellen Cutsail seconded and the motion passed unanimously.**

MAYOR'S REPORT

- Antietam Broadband will be starting underground work at Shriner Court.
- Union Bridge will be hosting the December Maryland Municipal Carroll County Chapter Meeting on December 14, 2023.
- Trick or Treat for Union Bridge will be Tuesday, October 31, 2023, between 6:00 p.m. and 8:00 p.m.
- Mayor Jones stated that Cindi Emerick thanked Mayor and Council for guiding her to the correct person at Quantum Real Estate Management to speak to concerning an issue with documentation needed for Shriner Court.
- Mayor Jones would like everyone to take time and educate themselves on how to prepare their household when there is a weather event that could result in power outages, travel restriction etc. Mayor Jones is working on putting together a letter listing things that every household should have in case of a weather emergency.
- Ms. Terry Smack has sold Terry's Tag and Title and the Union Bridge location has been closed.

ATTORNEY REPORT – MANDI PORTER

- Ms. Porter updated Mayor and Council on the PFAS litigation. 3M has reached a preliminary approved settlement with the full settlement approval to be expected in February 2024. The litigation team is asking for the Town to fill out the plaintiff fact sheet and forward it back to them by the end of this week.
- Ms. Porter drafted Resolution 04-23 to adopt the Hazard Mitigation Plan for Mayor to sign. Mayor Jones signed Resolution 04-23 and it will be forwarded to Carroll County. A copy of Resolution 04-23 is attached to and made a part of these minutes.

CARROLL COUNTY SHERIFF'S OFFICE - DEPUTY MCGINNIS

- Deputy McGinnis reported that between the dates of August 28, 2023, until September 25, 2023, the Carroll County Sheriff's Office responded to 49 calls for service within the town limits of Union Bridge. Out of those calls for service, only seven (7) calls required a report. A copy of Deputy McGinnis's report is attached to and made a part of these minutes.

PUBLIC COMMENTS AND CONCERNS

- Judy Jones, representing the Union Bridge Business Association, informed the Mayor and Council on some upcoming events that Union Bridge businesses are sponsoring. Vintage Restoration will be having a car show on October 21, 2023, Flood Zone will be having the Marine Corps Birthday Celebration on November 4, 2023, and Save Point will be having a video game tournament on December 1, 2023. Ms. Jones encouraged everyone to get out and support our local businesses.
- Patricia Ludlam, 20 S. Benedum Street, thanked everyone for helping to resolve the trailer issue at 22 S. Benedum St. Ms. Ludlam gave a special thanks to Councilmember Laura Conaway and Councilmember Ellen Cutsail.

COMMITTEE REPORTS

WATER/SEWER

- Mr. Grossnickle had no new business.

STREETS

- Ms. Kalin reported that this fiscal year's street maintenance has been completed.

COMMUNITY CENTER

**-Ms. Cutsail motioned that the Community Center cannot be leased for long-term, consecutive days on the Center's prime rental days which consist of Fridays, Saturdays, Sundays and federal holidays. Councilmember Cheri Thompson seconded and the motion passed unanimously.**

-Ms. Cutsail attended several meetings with Steve Stambaugh, Donald Wilson and Mike Reynolds, concerning repairs and grants for the Community Center.

-Ms. Cutsail's full report is attached to and made a part of these minutes.

POLICE/MOWING/CHRISTMAS LIGHTS

-Ms. Conaway addressed several parking issues since last month's meeting.

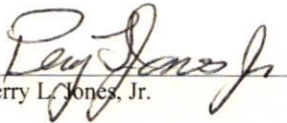
- September 1, 2023 was this year's final snow cone event. Approximately 95 snow cones were served.
- Stacy Ringgold is the new Regional Manager for Shriner Court.
- On September 18, 2023 Ms. Conaway held a meeting with Shriner Court residents.
- Ms. Conaway's full report is attached to and made a part of these minutes.

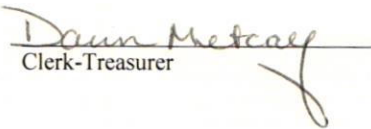
STREET LIGHTS/TRASH

- Ms. Thompson turned in five (5) street light repair tickets since the last council meeting.
- Ms. Thompson's full report is attached to and made a part of these minutes.

**Councilmember Laura Conaway motioned to adjourn the Council meeting. Councilmember Ellen Cutsail seconded and the motion passed unanimously.**

The next council meeting will be held on October 23, 2023.  
The next work session meeting will be held on October 16, 2023.  
The content of the council meeting is contained on a zip drive.

  
Perry L. Jones, Jr.

  
Clerk-Treasurer