

THE TOWN OF UNION BRIDGE
COUNCIL MEETING MINUTES
May 19, 2025

The Council met in the Union Bridge Town Hall, on Monday, May 19, 2025 at 7:00 p.m., for their monthly council meeting. Notice of the meeting was given by posting the agenda at the Town Hall, on the Town's website, and provision to the Carroll County Times. Mayor Jones presided over the meeting with councilmembers Laura Conaway; Ellen Cutsail; Bret Grossnickle; Amy Kalin; Cheri Thompson; newly-elected councilmembers Anthony Bowman and Logan Grossnickle; and Town Attorney, Mandi Porter. The attendees' sheet is attached to and made a part of these minutes. **Councilmember Ellen Cutsail motioned to approve the April 2025 operating statements; April 28, 2025 public hearing minutes; April 28, 2025 council meeting minutes, May 12, 2025 work session minutes and Quantum's financial statements for April 2025. Council President Laura Conaway seconded and the motion passed unanimously.**

COMMITTEE REPORTS

WATER/SEWER

-Mr. Grossnickle reported that the sewer plant has been experiencing high flows. Guyer Brothers Utility Contractors is planning to camera a sewer line that runs under the creek on Tuesday.

STREETS

-Ms. Kalin stated that it has been an honor and a privilege to serve the residents of Union Bridge.

COMMUNITY CENTER

-Ms. Cutsail had no new business.

POLICE/MOWING/CHRISTMAS LIGHTS

-Ms. Conaway sent a Public Information Act request for Union Bridge calls for service to the Carroll County Sheriff's Office for the months of March and April.

-Ms. Conaway reported that Union Bridge received a donation from Heidelberg Materials for National Night Out, which will be held on Tuesday, August 5, 2025, from 6:00 – 8:00 p.m.

-Union Bridge free snow cone event will be on Friday, June 13, 2025, from 12:00 – 2:00 p.m.

-Council President Laura Conaway motioned to approve Shriners Court FY 25/26 Budget, for revenues and expenditures of \$164,217.00. Councilmember Bret Grossnickle seconded and the motion passed four (4) in favor, one (1) abstention.

Councilmember Ellen Cutsail abstained, due to a conflict of interest. A copy of Shriner Courts budget is attached to and made a part of these minutes.

-Ms. Conaway worked with Leda, Ellen, Dawn and Deputy McGinnis throughout the month regarding parking issues.

-Ms. Conaway's full report is attached to and made a part of these minutes.

STREET LIGHTS/TRASH

-Ms. Thompson reported one (1) street light in need of repair at the corner of East Broadway and Lightner St.

-Ms. Thompson thanked everyone for the opportunity to serve on the council.

MAYOR'S REPORT

-Mayor Jones swore in Laura Conaway, Anthony Bowman and Logan Grossnickle. A copy of the Board of Supervisors, Election Certification is attached to and made a part of these minutes.

-Mayor Jones appointed duties to the new officials. Laura Conaway will continue to be in charge of Police/Parking Enforcement, Mowing, Christmas Lights and Banners; Anthony Bowman will be in charge of Streets and Logan Grossnickle will be in charge of Street Lights and Sanitation.

-Councilmember Bret Grossnickle motioned to appoint Laura Conaway as Council President. Councilmember Ellen Cutsail seconded and the motion passed four (4) in favor, one (1) abstention. Councilmember Laura Conaway abstained, due to a conflict of interest.

4714 LADIESBURG ROAD EASEMENT

-Timothy Wright, Sams Creek Contracting, LLC, submitted a letter requesting the Town give written approval that the paved driveway was paved per the requirements of the deed of easement. The Town Attorney, Mandi Porter, stated that paving of the driveway does not follow the requirements of the Deed of Easement, specifically #4 *The grantee will not use or improve the easement area unless access to Ladiesburg Road is denied at the existing driveway as shown on Exhibit "I"*. Ms. Porter stated that she will have to investigate it further to determine what will need to be done to bring the paved driveway into compliance. A copy of Mr. Wright's letter, a copy of the Deed of Easement and photos of the property line is attached to and made a part of these minutes.

ATTORNEY REPORT – MANDI PORTER

-Ms. Porter had no new business.

CARROLL COUNTY SHERIFF'S OFFICE - DEPUTY MCGINNIS

-Deputy McGinnis reported that between April 28, 2025 and May 19, 2025 there were 32 calls for service within the Town of Union Bridge. Out of those calls for service two (2) were found to be reportable. A copy of Deputy McGinnis' report is attached to and made a part of these minutes.

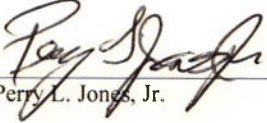
PUBLIC COMMENTS AND CONCERNS

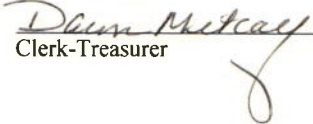
-Perry Jones reported that Union Bridge Fire Company Carnival will be held on May 29th, 30th and 31st. The VFW will be holding their Memorial Day Service on May 26th at 6:00 p.m.
-Cheri Thompson reported that the Dream Big Union Bridge 7th annual Duck Derby and Jeep Show will be held on June 7, 2025. Union Bridge Farmers Market will be held on Saturday's from 9:00 a.m. to 2:00 p.m. beginning June 7, 2025 through November 1, 2025. Ms. Thompson asked if the Town would donate a gift basket for the Rubber Duck Derby raffle, Mayor Jones agreed to provide a basket for the raffle. Dream Big Union Bridge Rubber Duck Derby won Carroll Magazine Reader Choice 2025 Awards Best Charity Event and the Union Bridge Gift Shop won Best Vintage/Thrift Shop.

COMMITTEE REPORTS

Council President Laura Conaway motioned to adjourn the Council meeting. Councilmember Ellen Cutsail seconded and the motion passed unanimously.

The next council meeting will be held on June 16, 2025.
The next work session will be held on June 9, 2025.
The content of the council meeting is contained on a zip drive.


Perry L. Jones, Jr.


Clerk-Treasurer