

THE TOWN OF UNION BRIDGE
COUNCIL MEETING MINUTES
August 28, 2023

The Council met in the Union Bridge Town Hall, on Monday, August 28, 2023 at 7:00 p.m., for their monthly council meeting. Notice of the meeting was given by posting the agenda at the Town Hall, on the Town's website, and provision to the Carroll County Times. Mayor Jones presided over the meeting with councilmembers Laura Conaway; Ellen Cutsail; Bret Grossnickle; Amy Kalin; Cheri Thompson and Town Attorney, Mandi Porter. The attendees' sheet is attached to and made a part of these minutes. **Councilmember Ellen Cutsail motioned to approve the July 2023 operating statements, July 24, 2023 council meeting minutes, the August 14, 2023 work session minutes and Quantum's financial statements for July 2023. Councilmember Laura Conaway seconded and the motion passed unanimously.**

ANTIETAM BROADBAND

--Antietam Broadband Representatives, President and General Manager, Tony Heaton; VP Expansion and Construction, Ed Brinkley and Director of Technical Operations, Brian Hartman presented the Mayor and Council plans to build fiber in the Town of Union Bridge. Mayor and Council are in favor of the project. A copy of Antietam Broadband's presentation is attached to and made a part of these minutes.

MAYOR'S REPORT

-Mayor Jones reported that the Union Bridge School bell has been returned and is being stored at the Town Hall. Mayor Jones would like to see the bell displayed in front of the Union Bridge Town Hall.

-Mayor Jones stated that the Town needs a volunteer to issue parking citations after hours. Councilmember Ellen Cutsail volunteered to issue parking citations after hours. **Councilmember Laura Conaway motioned to appoint Ellen Cutsail the ability to issue parking citations after hours. Councilmember Amy Kalin seconded and the motion passed unanimously.**

ATTORNEY REPORT – MANDI PORTER

-Ms. Porter gave an update on the Hazard Mitigation Plan. The plan was formally approved by the commissioners on April 13, 2023. The last time the plan was updated was 2014. Hazard Mitigation plans are there to help reduce or eliminate long-term risks to life and property. Union Bridge Waste Water Sewer Plan is listed in the plan as a high-priority project. Once Union Bridge adopts this plan, certain grants are made available for application. **Councilmember Laura Conaway motioned to instruct Town Attorney, Mandi Porter, to draft Resolution 04-23 to adopt the Hazard Mitigation Plan. Councilmember Amy Kalin seconded and the motion passed.**

CARROLL COUNTY SHERIFF'S OFFICE - DEPUTY MCGINNIS

-Deputy McGinnis reported that between the dates of July 24, 2023, until August 28, 2023, the Carroll County Sheriff's Office responded to 49 calls for service within the town limits of Union Bridge. Out of those calls for service, only six (6) calls required a report. A copy of Deputy McGinnis's report is attached to and made a part of these minutes.

PUBLIC COMMENTS AND CONCERNS

-Mr. Wilson gave an update on the clean-up efforts after the August 7, 2023 storm. Steve Stambaugh, Chris Harris and Donald Wilson worked many hours to clean up the downed trees and broken branches. White Pine will begin paving certain streets in Union Bridge by the end of this month. 406 Lightner Street parking lot stone continues to washing out onto the streets of Union Bridge and after every storm or rain Union Bridge maintenance personnel has to clean up the debris before it ends up in the Town's storm drains. Mr. Wilson has reached out to speak to Mr. Adkins concerning this and Mr. Adkins has yet to return his call. The parking lot needs to be paved to discontinue the debris washing into the Town's storm drains.

-Patricia Ludlam, 20 S. Benedum Street, expressed her concerns and gave the Mayor and Council updated pictures on the trailer that Mr. Amaro of 22 S. Benedum owns and uses to bring in debris from out of town. She has experienced rodent issues inside her residence from his activity. A copy of Ms. Ludlam's recent pictures of the trailer is attached to and made a part of these minutes. *Note: Mr. Amaro, 22 S. Benedum St., informed the Clerk-Treasurer that he would be attending this council meeting. Mr. Amaro was not in attendance.*

-Cindy Emmerick informed the Mayor and Council that she is having trouble with Anthony Campbell, Quantum Real Estate Management Company Manager for Shriner Court. Ms. Emmerick is waiting for a PIN number from the Social Security Administrated to acquire the last piece of documentation that is needed for her mother-in-law to secure an apartment at Shriner Court. Ms. Emmerick asked if there was someone above Mr. Campbell that she could speak to. Clerk-Treasurer will give her Mr. Campbell's supervisor's phone number.

COMMITTEE REPORTS

WATER/SEWER

-Mr. Grossnickle reported that the Town has had a couple of water leaks this month, one on Lightner that has a temporary fix and one on E. Broadway that is scheduled to be repaired tomorrow.

-Union Bridge needs to think about replace some water main valves. These valves are old and will not turn the water completely. These valves are expensive, but they need to be in good working order.

STREETS

-Ms. Kalin thanked Donald Wilson and Steve Stambaugh for cleaning up after the August 7, 2023 storm.

COMMUNITY CENTER

-Ms. Cutsail was appointed to the MML Engagement and Outreach Committee.

POLICE/MOWING/CHRISTMAS LIGHTS

-Ms. Conaway received one (1) concern about a parking issue.

-Ms. Conaway attended the Carroll Cable Regulatory Commission meeting on August 10, 2023.

-Ms. Conaway reported that Union Bridge had a higher turnout for National Night Out (NNO) this year. Ms. Conaway thanked Lehigh and anonymous donors for sponsoring NNO, as well as Union Bridge Fire Company for donating ice and everyone who volunteered.

-August 18, 2023 snow cone event was successful. 95 snow cones were served.

-Ms. Conaway's full report is attached to and made a part of these minutes.

STREET LIGHTS/TRASH

-Ms. Thompson had no street lights repairs to report this month.

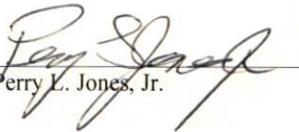
-Ms. Thompson's full report is attached to and made a part of these minutes.

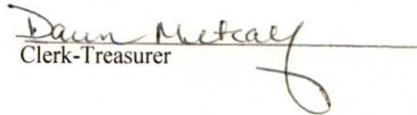
Councilmember Ellen Cutsail motioned to adjourn the Council meeting and go into closed session for legal counsel. Councilmember Laura Conaway seconded and the motion passed unanimously.

The next council meeting will be held on September 25, 2023.

The next work session meeting will be held on September 11, 2023.

The content of the council meeting is contained on a zip drive.


Perry L. Jones, Jr.


Clerk-Treasurer