

THE TOWN OF UNION BRIDGE
COUNCIL MEETING MINUTES
October 23, 2023

The Council met in the Union Bridge Town Hall, on Monday, October 23, 2023 at 7:00 p.m., for their monthly council meeting. Notice of the meeting was given by posting the agenda at the Town Hall, on the Town's website, and provision to the Carroll County Times. Mayor Jones presided over the meeting with councilmembers Laura Conaway; Ellen Cutsail; Amy Kalin; Cheri Thompson and Town Attorney, Mandi Porter. Councilmember Bret Grossnickle was absent. The attendees' sheet is attached to and made a part of these minutes. **Councilmember Laura Conaway motioned to approve the September 2023 operating statements; September 25, 2023 council meeting minutes, October 16, 2023 work session minutes and Quantum's financial statements for September 2023. Councilmember Cheri Thompson seconded and the motion passed unanimously.**

MAYOR'S REPORT

-Mayor Jones stated that Marty Ward resigned from the Planning and Zoning Commission. Tom Marble who is currently the alternate on the Planning and Zoning Commission would like to take Mr. Ward's place on the Commission and Jeff Dowery would like to serve as the alternate on the Planning and Zoning Commission. Mayor Jones recommended to appoint Tom Marble to replace Marty Ward on the Planning and Zoning Commission and to appoint Jeff Dowery as the Planning and Zoning Commission alternate. **Councilmember Ellen Cutsail motioned to approve Mayor Jones recommendation for the Planning and Zoning Commission. Councilmember Laura Conaway seconded and the motion passed unanimously.**

-Trick or Treat for Union Bridge will be Tuesday, October 31, 2023, between 6:00 p.m. and 8:00 p.m.

ATTORNEY REPORT – MANDI PORTER

-Ms. Porter updated Mayor and Council on the PFAS litigation. O&M Operator, Jeff Glass; Clerk-Treasurer, Dawn Metcalf and Attorney Mandi Porter had a conference call with members of our PFAS litigation team concerning the PFAS levels in the Town's wells and that the litigation team may combine the wells together for litigation purposes. At this time the litigation team needs to know if the Mayor and Council want to continue to move forward with this class action suit. **Councilmember Ellen Cutsail motioned to continue to move forward with this class action suit. Councilmember Laura Conaway seconded and the motion passed unanimously.**

-Ms. Porter reported that American Tower contacted the Town for subleasing consent for Telegia Communications, Inc. Current monthly rental amount is \$1,252.92 with an escalation rate of 3% with an initial term of five (5) years with the option of four (4) five (5) year renewals. Mayor and Council would like more detailed information on the antenna space, accessory space, equipment space that will be utilized, terms of renewal periods, notice of cancellation and what is the expected radio frequency interference. Ms. Porter will reach out to Jessica Garcia for more detailed information.

CARROLL COUNTY SHERIFF'S OFFICE - DEPUTY MCGINNIS

-Deputy McGinnis reported that between the dates of September 25, 2023, until October 23, 2023, the Carroll County Sheriff's Office responded to 48 calls for service within the town limits of Union Bridge. Out of those calls for service, only three (3) calls required a report. A copy of Deputy McGinnis's report is attached to and made a part of these minutes.

PUBLIC COMMENTS AND CONCERNS

-Olivier Gaddas, who resides at 6 S. Benedum St., inquired on how the Town could get more residents involved in the Town elections and to show up and vote.

-Donald Wilson has been working on repairing the overflow pipe at the WWTP. Lehigh allowed the Town to use their backhoe. The trees that were downed by the storm in September were burned and while the Town had use of Lehigh's backhoe the stumps were removed. Mr. Wilson put up four (4) new poles for the existing bird houses in the park. If anyone is interested in donating a bird house for the park, please contact Mr. Wilson.

COMMITTEE REPORTS

WATER/SEWER

-Mr. Grossnickle was absent.

STREETS

-Ms. Kalin reported that the Town's streets are in good repair and ready for winter weather.

COMMUNITY CENTER

-Ms. Cutsail attended the Fall MML Conference.

-On October 15, 2023, Ms. Cutsail attended the E&O meeting and discussed the "If I Were Mayor" essay contest and discussed making visits to municipalities who have not participated in the Banner City/Banner Town program.

-Ms. Cutsail also attended several Disorderly House abatement meetings.

-Ms. Cutsail's full report is attached to and made a part of these minutes.

POLICE/MOWING/CHRISTMAS LIGHTS

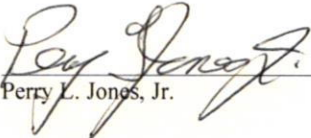
- Ms. Conaway addressed several parking issues since last month's meeting.
- Ms. Conaway has been working on Disorderly House Abatement issues.
- Ms. Conaway has received several complaints from Shriner Court residents.
- On October 12, 2023 Ms. Conaway attended the Carroll Cable Regulatory Commission meeting.
- Ms. Conaway's full report is attached to and made a part of these minutes.

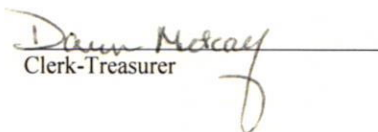
STREET LIGHTS/TRASH

- Ms. Thompson turned in one (1) street light repair ticket since the last council meeting.
- Carroll County Downtown Passports have been picked up and will be distributed to the businesses around Town.
- Ms. Thompson's full report is attached to and made a part of these minutes.

Councilmember Laura Conaway motioned to adjourn the Council meeting. Councilmember Ellen Cutsail seconded and the motion passed unanimously.

The next council meeting will be held on November 27, 2023.
The next work session meeting will be held on November 13, 2023.
The content of the council meeting is contained on a zip drive.


Perry L. Jongs, Jr.


Clerk-Treasurer