

THE TOWN OF UNION BRIDGE
COUNCIL MEETING MINUTES
July 27, 2026

The Council met in the Union Bridge Town Hall on Monday, July 27, 2026, at 7:00 p.m., for their monthly council meeting. Mayor Perry Jones presided over the meeting with council members Laura Conaway, Ellen Cutsail, and Anthony Bowman present. Town attorney Mandi Porter and Planning & Zoning Consultant Steve Horn were also present. Councilmembers Bret Grossnickle and Logan Grossnickle were absent. Mayor Perry Jones opened the meeting with the Pledge of Allegiance to the flag. The sign-in sheet is attached to and made a part of these minutes. **Councilmember Ellen Cutsail motioned to approve the June 2026 operating statement, June 22, 2026 public hearing minutes, June 22, 2026 council meeting minutes, and June July 13, 2026 work session minutes. Councilmember Laura Conaway seconded, and the motion passed unanimously.** The June 2026 financial statement for Shriner Court was tabled until the August 2026 council meeting. Bret and Logan were absent, and Tony and Ellen abstained due to a conflict of interest, leaving the council without a sufficient number of members present to review and act on the statement.

“IF I WERE MAYOR” ESSAY CONTEST WINNER FOR THE TOWN OF UNION BRIDGE

-Earlier this spring, 4th graders in the State of Maryland were invited to participate in the Maryland Municipal League annual “If I Were Mayor” essay contest. Union Bridge Mayor and Council selected Elmer Wolfe Elementary student Eli Hash’s essay. Council President Laura Conaway congratulated and presented Eli Hash with a Certificate of Recognition, a town pin, and a \$25.00 gift card to Original Pizza. Mr. Hash read his essay to the council. Ms. Conaway invited Eli to National Night Out on August 6th to be “Mayor for the day.” A copy of Eli’s essay is attached to and made a part of these minutes.

PLANNING CONSULTANT

Planning Consultant Steve Horn would like to go into closed session to discuss the Potomac Edison land acquisition request.

MAYOR'S REPORT

Mayor Jones had the following statements:

- The Union Bridge Gift Shop is doing well.
- The new Mexican restaurant is waiting on final inspections from the county, but is still planning to open at the end of this month.
- The Junior Fire Fighters used to be in charge of painting fire hydrants, but due to the low membership, the hydrants haven’t been painted lately. Mayor Jones stated that if anyone has a fire hydrant near their house and is interested in painting it, the color must be red, and, once painted, they must let the Fire Company know.
- Little Pipe Creek was stocked two times this year, and there are still some trout in the deep areas.
- A bench was placed at the walking trail in memory of Steve Stambaugh, and his wife donated a tree which has been planted near the bench.

ATTORNEY REPORT

Town Attorney Mandi Porter informed the Mayor and Council that Citizens UB Solar submitted their 5-year Decommissioning Update to the Maryland Public Service Commission. In this updated plan, Citizens UB Solar requests that the Bond they submitted on August 25, 2021, be reduced to \$360,400.00, based on the salvage-and-reuse value analysis. Due to the request for a significantly lower Bond amount, the Maryland Public Service Commission has requested additional information from Citizens UB Solar. Ms. Porter stated that the Maryland Public Service Commission has the Town’s best interests in mind and that, at this time, no action is needed by Union Bridge. A copy of the Request for Approval of First Five-Year Decommissioning Cost Estimate – Pursuant to PPRP Condition is attached to and made a part of these minutes.

CARROLL COUNTY SHERIFF’S OFFICE – DEPUTY MCGINNIS

Master Deputy Kevin McGinnis reported that between the dates of June 22, 2026 until July 27, 2026, the Carroll County Sheriff’s Office had ten (10) reportable events in the Town of Union Bridge. A copy of Deputy McGinnis’s full report is attached to and made a part of these minutes.

COMMITTEE REPORTS

STREETS

Councilmember Anthony Bowman gave a report on the following:

- Submitted two (2) repair tickets to State Highway.
 - One for a stop sign that was struck and knocked down at the intersection of N. Main and Rt. 75, which has been repaired.
 - One for a pedestrian sign in the center of town at the stoplight that only works intermittently.

COMMUNITY CENTER

Councilmember Ellen Cutsail reported on the following items:

- Most of the Community Center improvements have been completed.
- A Request for Proposals for the Tot Lot has been advertised.

WATER/SEWER

Councilmember Brett Grossnickle was absent.

POLICE

Councilmember Laura Conaway provided a copy of her report, which is attached to and made a part of these minutes.

- Next year the Westminster Peep Show will be twenty years old; the venue will be changed to the Shipley Arena.
- National Night Out will be held on Tuesday, August 4th, from 6-8 p.m. at the town square.
- Met with Josh from CABT.org (Coalition Against Bigger Trucks)

STREETLIGHTS

Councilmember Logan Grossnickle was absent.

PUBLIC COMMENTS AND CONCERNS

-There were no public comments or concerns.

Councilmember Anthony Bowman motioned to go into closed session at 7:22 p.m. to discuss Potomac Edison land acquisition. Councilmember Ellen Cutsail seconded, and the motion passed unanimously.

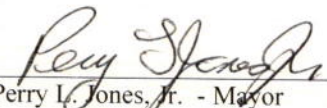
Mayor and Council resumed the open Council meeting at 7:35 p.m.

Councilmember Ellen Cutsail motioned to adjourn the Council meeting. Councilmember Anthony Bowman seconded, and the motion passed unanimously.

The next council meeting will be held on August 24th, 2026.

The next work session will be held on August 10th, 2026.

The content of the council meeting is contained as an audio file located on a flash drive.


Perry L. Jones, Jr. - Mayor


Dawn Metcalf - Clerk-Treasurer