

THE TOWN OF UNION BRIDGE
COUNCIL MEETING MINUTES
June 27, 2022

The Council met in the Union Bridge Town Hall, on Monday, June 27, 2022 at 7:01 p.m., for their monthly council meeting. Notice of the meeting was given by posting the agenda at the Town Hall, on the Town's website, and provision to the Carroll County Times. Mayor Jones presided over the meeting with councilmembers Donald Wilson; Laura Conaway; Amy Kalin; Cheri Thompson; Edgar Wentz; and Town Attorney, Mandi Porter and Town Attorney, John Maguire. The attendees' sheet is attached to and made a part of these minutes. **Councilmember Laura Conaway motioned to approve the May 2022 operating statements; May 23, 2022 council meeting minutes and Quantum financial statements for May 2022. Councilmember Edgar Wentz seconded and the motion unanimously.**

LEHIGH HANSON PRESENTATION

-Lehigh Hanson Representatives Michael Lewis; Mark Kendrick; Kurt Deery; Chad Green and Joe Caloggero gave a PowerPoint presentation on the proposed construction of an aggregates quarry at the Union Bridge Lehigh Hanson plant. A copy of the presentation is attached to and made a part of these minutes. Lehigh Hanson requested a letter of support from the Union Bridge Mayor and Council.

MAYOR'S REPORT

- Mayor Jones reported that the Town purchased an air filtration and purification system from Knorr. The air filtration and purification system will be paid for using the Covid Local Fiscal Recovery Funds.
- The Town has been working with the Carroll County Career and Technology Center and Ms. Belski, the principal at Elmer Wolfe Elementary School, to come up with a design for the housing that will display the old college bell. The design has received approval from the Ms. Belski. It will cost approximately \$5,000.00 to construct. Elmer Wolfe Elementary and Carroll County School Board are looking for donations to fund the construction cost.
- Mayor Jones thanked everyone who attended the 150th Celebration Parade on June 4, 2022, and the 50-Year Anniversary of Hurricane Agnes held at Flood Zone on June 25, 2022.
- Mayor Jones recognized Laura Conaway as an excellent resource to the Town with her writing abilities. Ms. Conaway wrote the proclamation on Hurricane Agnes that Mayor Jones presented and read at Flood Zone. Mayor Jones thanked Laura Conaway, Dawn Metcalf and Mike Reynolds for writing various proclamations and certificates of recognition for him to present.
- Mayor Jones called for a motion for the FY 2022/2023 Shriner Court budget. **Councilmember Donald Wilson motioned to approve the FY 2022/2023 Shriner Court budget for revenues and expenditures of \$148,942.00. Councilmember Laura Conaway seconded and the motion passed unanimously.** A copy of Shriner Court FY 2022/2023 budget is attached to and made a part of these minutes.
- Mayor Jones attended the 2022 Maryland Municipal League Conference. A copy of Mayor Jones classes he attended is attached to and made a part of these minutes.
- Mayor Jones reported that Union Bridge has been awarded \$5,000,000.00 from the State of Maryland, to help fund upgrading the Town's sewer plant and move it out of the flood plain. Mayor Jones stated he will continue to pursue more funding from the State for the Town's sewer plant.

ATTORNEY REPORT – MANDI PORTER

-Mandi Porter stated that Ordinance 317 is up for action. **Councilmember Laura Conaway motioned to approve Ordinance 317 amending certain zoning provisions in Union Bridge Code Chapter 220, Article 4 to establish criteria and procedures for the review, approval and use of certain Solar Energy Conversion Facilities within the Town's municipal limits. Councilmember Amy Kalin seconded and the motion passed unanimously.** A copy of Ordinance 317 is attached to and made a part of these minutes.

ATTORNEY REPORT - JOHN MAGUIRE

- Everyone was emailed a copy of the 2021 Update Wastewater Capacity Management Plan, prior to this meeting. Mr. Maguire reported that the Town's Wastewater Treatment Plant (WWTP) runs at more than 80% capacity. The plant has a 200,000 gallon per day capacity and it runs at around 183,000 gallon per day capacity on average (later revised to the actual reported 3-year average of 166,500 gpd). Under the Town's permit Union Bridge is required to file this plan with MDE. This plan includes the Municipal Sewage Flow Capacity Report, based on the new flow numbers. **Councilmember Laura Conaway motioned to approve the Wastewater Capacity Management Plan and to have John Maguire forward it to MDE. Councilmember Donald Wilson seconded and the motion passed unanimously.** A copy of the Wastewater Capacity Management Plan is attached to and made a part of these minutes.
- Mr. Maguire reported that the Solar Facility became operational on April 21, 2022. This is an important date to remember because this date (April 21, 2022) is when the five (5) year option to purchase the land begins. At this time, the Town has four (4) years and ten (10) months to make a decision on the land purchase.
- The PILOT payment for personal property tax was invoiced out to Citizens the end of May. The PILOT payment in the amount of \$27,003.00 was received from Citizens.
- The real property has been assessed by the state at \$900,090. Using this assessment number, the tax that will be generated this year for the land and the buildings will be approximately \$3,400.00. Mr. Maguire sent a written request to the State to get an explanation on why the

property isn't valued higher. Mr. Maguire has yet to receive a response from the State. All real property is on a three-year reassessment cycle so, it could be that the Town may have to wait until that reassessment cycle.

CARROLL COUNTY SHERIFF'S OFFICE - DEPUTY COLUSSY

-Deputy Colussy was absent.

PUBLIC COMMENTS AND CONCERNS

-Bill Sprague inquired about the work that is going on the property across from the Town Hall. Mayor Jones told him that it is the stormwater management facility that the County is building.

COMMITTEE REPORTS

WATER/SEWER

-Ms. Kalin had four (4) phone calls related to water or sewer since the last Town Council meeting.
-Ms. Kalin attended the Maryland Municipal League (MML) conference between the dates of June 12, 2022 and June 15, 2022. A copy of Ms. Kalin's full report is attached to and made a part of these minutes.

STREETS

-Mr. Wilson attended the MML conference between the dates June 12, 2022, and June 15, 2022. Mr. Wilson attended many of the same workshops that are listed in other councilmember reports.

COMMUNITY CENTER

-Mr. Wentz attended the MML conference between the dates June 12, 2022, and June 15, 2022.
-A copy of Mr. Wentz's full report is attached to and made a part of these minutes.

POLICE/MOWING/CHRISTMAS LIGHTS

-Ms. Conaway attended the MML conference between the dates June 12, 2022, and June 15, 2022.
-Ms. Conaway ordered three (3) more Christmas banners.
-On May 25, 2022, Ms. Conaway received a parking complaint on Benedum St. Parking enforcement officers was called to issue a warning citation, one car moved the other remained and was issued a citation.
-Ms. Conaway ordered 150th Anniversary banners.
-A copy of Ms. Conaway's full report is attached to and made a part of these minutes.

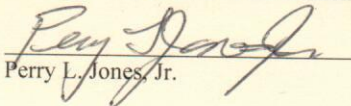
STREET LIGHTS/TRASH

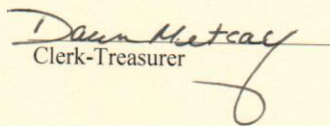
-Ms. Thompson attended the MML conference between the dates June 12, 2022, and June 15, 2022.
-On June 20, 2022, Ms. Thompson confirmed the street light at Bellvue and E. Broadway has been repaired and is working properly.
-Ms. Thompson made contact with the homeowner located at 19 S. Farquhar Street. Ms. Thompson dropped off the letter concerning a new street light proposed to be installed and homeowners' responsibility to maintain the trees on their property so that they don't interfere with the street light illumination.
-A copy of Ms. Thompson's full report is attached to and made a part of these minutes.

Councilmember Donald Wilson motioned to adjourn the Council meeting. Councilmember Amy Kalin seconded and the motion passed unanimously.

Councilmember Donald Wilson motioned to go into closed session for legal counsel. Councilmember Cheri Thompson seconded and the motion passed unanimously.

The next council meeting will be held on July 25, 2022.
The July 11, 2022 work session is canceled.
The content of the council meeting is contained on a zip drive.


Perry L. Jones, Jr.


Clerk-Treasurer