

THE TOWN OF UNION BRIDGE
COUNCIL MEETING MINUTES

September 27, 2021

The Council met in the Union Bridge Town Hall, on Monday, September 27, 2021 at 7:00 p.m., for their monthly council meeting. Notice of the meeting was given by posting the agenda at the Town Hall, on the Town's website, and provision to the Carroll County Times. Mayor Jones presided over the meeting with councilmembers Donald Wilson; Laura Conaway; Amy Kalin; Cheri Thompson; Edgar Wentz; and Town Attorneys, John Maguire and Mandi Porter. The attendees' sheet is attached to and made a part of these minutes. **Councilmember Laura Conaway motioned to approve the August 2021 operating statements; August 23, 2021 council meeting minutes and Quantum financial statements for August 2021. Councilmember Donald Wilson seconded and the motion passed.**

MAYOR'S REPORT

-Mayor Jones thanked Debbie Black for planting the flowers around the Town Hall sign. Mrs. Black worked hard each week weeding, watering and feeding the flowers.

-At the Carroll County MML Chapter meeting, Taneytown Mayor Wantz challenged all municipalities to participate in a food drive on December 5, 2021. Mayor Jones is looking for someone to volunteer to coordinate the food drive for Union Bridge.

-After discussion, **Council member Laura Conaway motioned to amend Fiscal Year 21/22 budget to reflect an increase in the State Highway User Fees in the amount of \$5,108.00 and to reflect \$14,608.00 transferred from Town savings to cover Town cost for street maintenance. The FY 21/22 budget is amended as follows: Revenue account 42411 from approved budget amount of \$68,901.00 to \$74,009.00, Revenue account 49922 from approved budget amount of \$20,000.00 to \$34,608.00. Expenditure's account 75011 from approved budget amount of \$68,901.00 to \$88,617.00. This amendment increases the FY 21/22 budget total revenues/expenditures to \$1,033,724.00. Council member Edgar Wentz seconded and the motion passed unanimously.** A copy of the budget amendment is attached to and made a part of these minutes.

-Every November, the National Fallen Firefighters Foundation sponsors the official national tribute to all firefighters who died in the line of duty during the previous year. Every year, the families of America's fallen firefighters will gather for a candlelit service at the National Fire Academy in Emmitsburg, Maryland. During the ceremony, a plaque bearing the names of the fallen will be added to the National Fallen Firefighters Memorial. To support this, Mayor Jones challenged all the male elected officials at the MML Carroll County Chapter meeting to participate in "No Shave November" and to take up donations for the National Fallen Firefighters Foundation.

-A copy of Mayor Jones' meetings is attached to and made a part of these minutes.

ATTORNEY REPORT – JOHN MAGUIRE

-Update on the Citizens UB Solar Facility Project.

- The Joint Petition for Annexation and Zoning has been filed and received. Mayor and Council were given a copy of this petition.
- Town Attorney, John Maguire, walked the Mayor and Council through the process.
Items in Petition:
 1. Joint Petition for Annexation and Zoning - describes the land and that the property will be annexed into town and for the zoning to stay in the same classification as it is currently in Carroll County, which is industrial and conservation.
 2. Exhibit A is a survey metes and bounds description of the 69.9 acres of land that will be annexed into town.
 3. Exhibit B is the Annexation Plat.
 4. Exhibit C is the Stipulation and Settlement Agreement that was filed with the Public Service Commission.
- Once the petition is verified that it meets all legal sufficiency requirements, the next steps are as follows:
 - a. Annexation Resolution 02-21 proposes the annexation. If all goes according to plan, this document will be introduced at the next Council meeting.
 - b. Resolution 03-21 proposes to adopt and authorize Mayor Jones to sign the Annexation Agreement. This resolution will be introduced at next month's Council meeting.
 - c. Resolution 04-21 proposes to adopt and authorize Mayor Jones to sign a Payment In Lieu Of Taxes Agreement (PILOT) – Personal Property Taxes only. This resolution will be introduced at next month's council meeting.
- In the future a public hearing will be scheduled.
- Zoning Administrator, Mike Reynolds, signed the building and grading permits. You may start to see the beginnings of construction, orientation meeting with inspectors, silt fence etc.

CARROLL COUNTY SHERIFF'S OFFICE - DEPUTY COLUSSY

-Deputy Colussy reported that between the dates of August 23, 2021, until September 26, 2021, the Carroll County Sheriff's Office responded to 66 calls for service within the town limits of Union Bridge. Out of those calls for service, only ten (10) calls required a report. A copy of Deputy Colussy's report is attached to and made a part of these minutes.

PUBLIC COMMENTS AND CONCERNS

-Pam Fink updated everyone on Dream Big events as follows:

- Pink Fling donation of a Love and Support basket from Union Bridge for breast cancer awareness auction.
- GED assessment class will be held at Springdale Prep on October 6, 2021 at 6:00 p.m.
- Bulk Trash Day on October 9, 2021.
- Halloween Home Decorating contest.
- Holiday open house at the Union Bridge Gift Shop on December 3rd, 4th and 5th.
- New Year's Eve Celebration with live music, fireworks and a duck drop. Asking for E. Broadway to be closed off.

A member of Dream Big passed away recently and they have received donations to purchase a bench in her memory. The bench will be placed at the Town Square near the Little Library.

-Judy Baxter presented a check from the Sons of the American Legion in the amount of \$726.00 to help pay for the brackets for the Military Banners. Ms. Baxter encouraged people to think of purchasing a Military Banner as a Christmas gift, as it is a wonderful way to honor our veterans.

COMMITTEE REPORTS

WATER/SEWER

-Ms. Kalin received three (3) phone calls from people who are interested in homes in Union Bridge. Caller was forwarded to Town Hall.

-Ms. Kalin received one (1) phone call about a check that was returned for a water/sewer payment due to insufficient funds. Caller was forwarded to Town Hall.

-Standing Together Against Addiction will be placing purple lights at the square.

STREETS

-Mr. Wilson reported that White Pine finished this year's street repairs.

-Mr. Wilson is working on cleaning up the walking trail after the flood. Mr. Wilson will meet with Jerry Stambaugh to see what can be done to correct some of the drainage for the trail.

-October 23, 2021 W. Elger Street will be closed for the Suicide Prevention event that Railway Pub will be sponsoring.

-December 18, 2021 is Wreaths Across American. Lehigh will be donating the wreaths.

-Mr. Wilson stated that the residents on Honeysuckle Lane thanked Mr. Humphries for cutting down the pine tree that was a safety hazard for vehicles exiting Honeysuckle Lane.

COMMUNITY CENTER

-Mr. Wentz attended several meetings and met with Councilmember Donald Wilson on trimming of some trees at the Community Center.

-Mr. Wentz's report is attached to and made a part of these minutes.

POLICE/MOWING/CHRISTMAS LIGHTS

-After discussion, **Councilmember Laura Conaway motioned to give parking ticket numbers 7201,7206,7265,7295,7312,7354,7362,7380,7443,7482,7552, and 7602 to the town's attorney for submittal to the State's Attorney for disposition due to errors in the writing of the tickets by the Town's Parking Enforcement Officer, canceled registrations, out of state tags and for faulty meter. Councilmember Donald Wilson seconded and the motion passed unanimously.** A copy of these tickets is attached to and made a part of these minutes.

-Lehigh agreed to donate \$300.00 for National Night Out.

-Ms. Conaway received several phone calls and attended several meetings throughout the month.

-Ms. Conaway's report is attached to and made a part of these minutes.

STREET LIGHTS/TRASH

-Ms. Thompson reported several street lights to First Energy for repair. Ms. Thompson's report is attached to and made a part of these minutes.

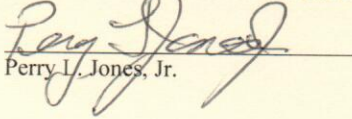
-Several businesses were recognized as Carroll's Best:

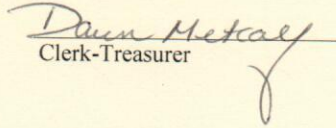
- Best Happy Hour - Winner - Flood Zone
- Best Night Spot - Winner - Flood Zone
- Coldest Beer - Honorable Mention - Flood Zone
- Collectible Stores - Honorable Mention - Union Bridge Gift Shop
- Fencing Company - Honorable Mention - Invisible Fence

- Contractor – Honorable Mention - David C. Bullock

Councilmember Laura Conaway motioned to adjourn the Council meeting. Councilmember Edgar Wentz seconded and the motion passed unanimously.

The next council meeting will be held on October 25, 2021.
The next work session will be held on October 4, 2021.
The content of the council meeting is contained on a zip drive.


Perry L. Jones, Jr.


Clerk-Treasurer