

TOWN OF UNION BRIDGE
WORK SESSION
February 10, 2020

The Council held a work session on February 10, 2020, at 6:30 p.m., in the Town Hall. Those present were Mayor, Perry L. Jones Jr.; Donald Wilson; Ellen Cutsail; Laura Conaway; Amy Kalin; Edgar Wentz; and Clerk Treasurer, Dawn Metcalf.

MISCELLANEOUS DISCUSSION

-At the January 27, 2020 council meeting the Council motioned to appoint Mike Reynolds as the Zoning Administrator, however the Town Attorney sent an email on February 4, 2020 stating that the Mayor and Council needs to be sure that Union Bridge Code Ch. 220, Section 15.1(a) has been met. After reading that section, the town wasn't aware that the Zoning Administrator is required to be a Carroll County resident. Mr. Reynolds is not a resident of Carroll County, so the Mayor and Council agreed that the residency requirement for the Union Bridge Zoning Administrator is unnecessary and should be removed. Council agreed the Planning and Zoning Commission should review all of Section 15 to see if other revisions involving the Zoning Administrator are in order.

-Shriner Court water/sewer accounts appear to have a special character in each account, that keeps the water/sewer program from charging for consumption, if the amount used is 999 gallons or less. The Clerk-Treasurer reviewed past meeting minutes, Shriner Court files and spoke with the Town's Attorney, John Maguire and did not find any reference to this algorithm. After discussion, Mayor and Council agreed that Shriner Court should not be billed differently and this character should be removed from Shriner Court accounts. Clerk-Treasurer, Dawn Metcalf will contact W/S Programmer, Janice Schlepp and have character removed from these accounts.

-Linda Biddle sent an email requesting Mayor and Council approval to hold a Suicide Prevention Event on June 20, 2020, from 11:00 a.m. until 9:00p.m. A band will be outside and Ms. Biddle would like to have West Elger Street blocked off during the event. Mayor and Council approved Ms. Biddle's request.

-Service Line Warranties Account Manager, Joshua Beppler emailed the draft letter the warranty company plans to send to Union Bridge residents inviting them to participate in this program. Mayor and Council reviewed and approved the letter.

DONALD WILSON

-Mr. Wilson reported that he and Ken Black rode around to identify where signage should be placed to keep tractor trailers off of E. Broadway and routing them to Lehigh Cement. Deputy Colussy suggested that before signs are purchased the Town should meet with SHA, Sam DeLaurence and Carroll County Road Engineer, Chris Letnauchyn. Mr. Wilson agreed and will work on setting up a meeting.

ELLEN CUTSAIL

-Ms. Cutsail discussed updating the language in the Union Bridge Code, Ch. 200, Sec. 2(J) concerning parking any vehicle exceeding three-fourths (¾) ton capacity on any street for a period of more than four (4) hours. After a lengthy discussion on the possibility of increasing the size or weight of the vehicle limitations, it was decided that more research need to be done. Ms. Cutsail will table this topic for a later date.

AMY KALIN

-Amy Kalin had no new business.

LAURA CONAWAY

-Ms. Conaway had no new business.

EDGAR WENTZ

-Mr. Wentz reported that Don Smith Roofing repaired the leaks at the Community Center, but stated that it was just a temporary fix and the rubber roof needs to be replaced. Council Member Wentz is waiting on an estimate to replace the rubber roof on both sides of the Community Center.

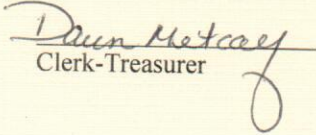
MAYOR JONES

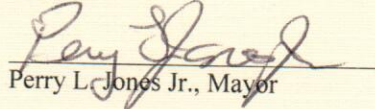
-Mayor Jones attended the Mayor Conference on February 5th, 6th and 7th.

-Mayor Jones reported that The Town of Union Bridge will be 150 years old in 2022.

The February council meeting will be held on February 24, 2020.

The March work session will be held on March 9, 2020.


Clerk-Treasurer


Perry L. Jones Jr., Mayor