

THE TOWN OF UNION BRIDGE
COUNCIL MEETING MINUTES
April 27, 2020

The Council held a GoToMeeting teleconference, on Monday, April 27, 2020, at 7:00 p.m., for their monthly council meeting. Notice of the teleconferenced meeting was given by posting the agenda at the Town Hall, on the Town's website, and provision to the Carroll County Times. Mayor Jones presided over the meeting with councilmembers Donald Wilson, Laura Conaway, Amy Kalin, Ellen Cutsail and Edgar Wentz present. Mayor Perry Jones opened the meeting with the pledge to the flag. The attendees' sheet is attached to and made a part of these minutes. **Councilmember Ellen Cutsail motioned to approve the February and March operating statement; February 24, 2020 council meeting minutes; March 9, 2020 and April 13, 2020 work session minutes and Quantum financial statements for February 2020 and March 2020. Councilmember Laura Conaway seconded and the motion passed.**

MAYOR'S REPORT

- Mayor Jones stated that Maryland is one of the top states, to have the most census reports filed.
- Mayor Jones reported that Maryland Municipal League Summer Conference in Ocean City has been cancelled. MML Board of Directors voted to "Re-Imagine" our traditional Summer Conference into MML's first ever Virtual Summer Conference.
- Mayor Jones introduced Budget Ordinance 315-A, for fiscal year 2020/2021. The proposed budget for expenditures and revenues is \$1,020,769.00. The Town tax rate is proposed to remain at \$.35 per \$100.00 of full value assessment of property in The Town of Union Bridge. The Town personal property tax rate is proposed to remain at \$.75 per \$100.00 of assessed value. Water and Sewer rates per 1,000 gallons of consumed will increase 3%. There will be a public hearing to consider comments and questions regarding the proposed 20/21 fiscal year budget on May 18, 2020 at 7:00 p.m. A copy of the proposed budget is attached to and made a part of these minutes.
- Mayor Jones recommended to re-appoint Kimberly Eckard, Andrea Wilson and Joseph Conaway to serve on the Board of Zoning Appeals. Mayor Jones also recommended to appoint Logan Grossnickle as the alternate on the Board of Zoning Appeals. **Council member Ellen Cutsail motioned to re-appoint Kimberly Eckard, Andrea Wilson and Joseph Conaway to the Board of Zoning Appeals. Appoint Logan Grossnickle to serve as the alternate on the Board of Zoning Appeals. Council member Amy Kalin seconded and the motion passed unanimously.** Their term runs for three years and will end June 2023.
- An RFP for trash removal was advertised in the Carroll County Times on February 7, 2020 and February 8, 2020. The Town received one proposal from Hughes Trash Removal, Inc. Hughes' three-year bid in the amount of \$154,290.24. **Council member Ellen Cutsail motioned to accept the Hughes Trash Removal, Inc. three-year bid in the amount of \$154,290.24. Council member Laura Conaway seconded and the motion passed unanimously.**
- Flood Zone Brewery had to cancel their grand opening, but plans to reschedule it at a later date. Mayor Jones reminded everyone that Flood Zone, Lucy's Little Red Wagon, Buttersburg, Original Pizza, Linbeau's Pub are open for carry-out.

ATTORNEY REPORT

- Mr. Maguire received a notice indicating that the Staff Appeal in the Citizen Solar case was denied by the Public Service Commission. This decision is what the Town was seeking. There is a potential for appeal, but is highly unlikely to happen.
- Mr. Maguire reported that a draft ordinance has been prepared for a change in criteria for the appointment of the Zoning Administrator and to adopt zoning provisions to regulate small wireless facilities. Mr. Maguire will forward the draft ordinance to Ned Cuman to review and the proposed ordinance will go before the Planning and Zoning Commission.

CARROLL COUNTY SHERIFF'S OFFICE - DEPUTY COLUSSY

- Deputy Colussy reported that between the dates of February 24, 2020, until April 26, 2020, the Carroll County Sherriff's Office responded to 139 calls for service within the town limits of Union Bridge. Out of those calls for service, only four (4) calls required a report. A copy of Deputy Colussy's report is attached to and made a part of these minutes.
- After training, Deputy Colussy, is certified to install child safety seats.

PUBLIC COMMENTS AND CONCERNS

- Mike Pivar thanked the business for being open to serve the community.

-Cheri Thompson, Dream Big Union Bridge, reported that Dream Big is checking on the senior population in Union Bridge, reaching out to see if they are in need of anything. Dream Big is actively helping with the food pantry. The Duck Derby was cancelled, but they hope to reschedule it in the Fall.

COMMITTEE REPORTS

WATER/SEWER

-Ms. Kalin received one phone call on April 25th for a sewer issue at 13 S. Farquhar Street. Mike Zechman was called and the issue was addressed, quickly.

STREETS

-Mr. Wilson reported that a pot hole on North Main Street has been repaired.

- A sign will be installed at Lehigh Campus to help direct trucks and keeping them from going through town.

- Street signs have been installed on West Thomas Street, between Whyte Street and George Street. One stop sign where W. Thomas intersects with George Street and one stop sign where W. Thomas St. intersects with Whyte Street, along with a 15 MPH speed limit sign.

COMMUNITY CENTER

-Edgar had no new business.

STREET LIGHTS

-Laura Conaway thanked Deputy Colussy on informing us how to submit street lights repairs online. This has worked out much better than having to fax them.

-Laura thanked the Fire Company for escorting the Easter Bunny around town.

POLICE

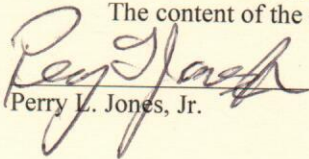
-Ellen Cutsail thanked Chad Green for cleaning up the cement that was spilled on Main Street at the traffic light.

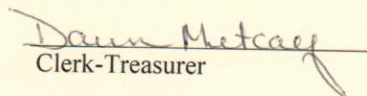
Councilmember Ellen Cutsail motioned to adjourn the Council meeting. Councilmember Donald Wilson seconded and the motion passed unanimously.

The next council meeting will be held on May 18, 2020.

The next work session will be held on May 11, 2020.

The content of the council meeting is contained on a zip drive.


Perry L. Jones, Jr.


Clerk-Treasurer