

TOWN OF UNION BRIDGE
WORK SESSION
July 13, 2026

The Council held a work session meeting on July 13, 2026, at 6:30 p.m., in the Town Hall. Notice of the meeting was given by posting the agenda at the Town Hall, on the Town's website, and provision to the Carroll County Times. Those present were Mayor Perry L. Jones Jr.; Councilmembers Tony Bowman; Laura Conaway; Ellen Cutsail; Bret Grossnickle; and Logan Grossnickle. Clerk-Treasurer Dawn Metcalf was absent.

MISCELLANEOUS DISCUSSION

-The Council discussed and unanimously agreed that Town Administrator Mike Reynolds should receive two weeks for vacation, as he has worked for the Town for nine years. In the future, leave increases will follow the full-time schedule implemented by the Town.

LAURA CONAWAY

-Ms. Conaway spoke to Josh Collins from Coalition Against Bigger Trucks regarding potential new federal restrictions that allow larger, heavier trucks. Sample letters were provided for sending to our representatives (Senators Alsobrooks and VanHollen and Representative Olszewski), and the council agreed unanimously to send them.

-The next free snowcone event will be on Friday, July 24th, from 12:00 – 2:00 p.m.

-Mayor Jones, Judy Jones, Councilmember Tony Bowman, and Joy Bowman will be out of town for National Night Out. We will be short on volunteers. Councilmember Ellen Cutsail said she would speak with the Lions Club and the leadership at the Brethren Church to see if they can help.

-Ms. Conaway spoke to Deputy McGinnis regarding Town issues:

-With the help of the Frederick County Sheriff's Department, he was able to identify one of the teenagers who rides his dirt bike in town. He spoke to the father and the teenager. The teenager was unable to give the full names of the two teens he rides with. The school resource officer at Walkersville High School is working to identify them.

-He spoke to the teenager who drives his tractor in town and explained that it is dangerous to allow passengers. He will only drive his tractor when he is using it for employment, i.e., mowing grass.

-He is unable to ticket the truck parked on Buttersburg Alley, even though it has expired registration. He can only issue a violation if the car is driving on the road. He deferred this to the town to enforce.

-He was in School Resource Officer (SRO) training for two weeks. He took the training so that he could fill in during emergencies.

-The Town's Facebook page will need to follow ADA standards for photos in the future. The current page admins are Cheryl Keeney, Joe Conaway, and Laura Conaway. We will have to ensure that all posts comply with the new standards. Cheryl often allows posts from outside sources (e.g., lost cats) that do not comply. There was a discussion about removing Cheryl as an admin to ensure compliance.

-Ms. Conaway will be out of town for the August work session.

ELLEN CUTSAIL

-Ms. Cutsail would like an RFP for the playground before we lose funding.

-The mobile market in August will be bringing more services to the event. They would like to use the Community Center. Mayor Jones said that as long as it does not interfere with already scheduled events, it is fine. It was also mentioned that they might pay a nominal cleaning fee after use.

BRET GROSSNICKLE

-Mr. Grossnickle will be out of town for the July council meeting.

TONY BOWMAN

-Mr. Bowman notified State Highway regarding a crosswalk light that was out.

-Mr. Bowman will be out of town for the August work session.

LOGAN GROSSNICKLE

-Mr. Grossnickle stated that Hughes notified him that there are roaches in the trash cans at 15-17 West Broadway Street. He will contact the health department.

-A resident has repeatedly removed the stop sign at E. Thomas and Tener (at the rear of 10 S. Farquhar). The sign was propped up against a shed. Mr. Grossnickle replaced it three times. The third time, the resident confronted him and argued that he had trespassed. The council discussed moving the stop sign a few feet from its spot to allow the resident to park his trailer.

-He sent a few light requests to be fixed.

-Mr. Grossnickle will be out of town for the July council meeting.

MAYOR JONES

-Mayor Jones agreed to allow the Steeles to place a dumpster in their driveway, which partially covers the sidewalk, as they prepare to move.

The July council meeting will be held on July 27, 2026.

The August work session meeting will be held on August 10, 2026.


Laura Conaway, Council President


Perry L. Jones Jr., Mayor