

THE TOWN OF UNION BRIDGE  
PLANNING AND ZONING  
COMMISSION MEETING

February 19, 2026

The meeting of the Union Bridge Planning and Zoning Commission was called to order by Commission Chairman Tom Long, on Thursday, February 19, 2026, at 6:30 p.m. Notice of the meeting was given by posting the agenda at the Town Hall, on the Town's website and provision to the Carroll County Times. Commission members Logan Grossnickle; Ed Williar; Amy Kalin; Alternate-Kate Kotowski; Town's Attorney, Mandi Porter and Commission chairman, Thomas Long present. Also in attendance was Town Planning and Zoning Administrator, Mike Reynolds. The attendance sheet is attached to and made a part of these minutes.

Commission Chairman Tom Long asked if there were any additions or corrections to the minutes of the meeting for August 21, 2025. No additions or corrections were mentioned and **Commission Chairman Tom Long stated that the minutes would be accepted as distributed.** Commission Chairman Tom Long did ask if the minutes from 1/15/26 should mention that a public hearing was held. After research, the minutes' start time was adjusted from 6:30 to 6:32 to account for the public hearing and the matter has been closed. Note that there were separate minutes for the public hearing, which were included and approved.

COMMISSION MEMBER ANNOUNCEMENTS

-There were no commission member announcements.

APPROVAL OF UNION BRIDGE WORKSHEET FOR 2025 CARROLL COUNTY BUREAU OF COMPREHENSIVE PLANNING ANNUAL REPORT

Commission Chairman asked if anyone had any additions or corrections to the worksheet and as none were mentioned, **Commission Member Ed Williar motioned for approval and Commission Member Alternate, Kate Kotowski seconded and the motion passed.**

TOWN ATTORNEY – MANDI PORTER

- Attorney Porter mentioned that the Town has finalized the purchase of "Lot 3" designated as the new location for the Town's Waste Water Treatment Plant.
- Town Planning and Zoning Administrator, Mike Reynolds added that Town Attorney, John Maguire had recently called attention to the fact that the land would need to be added to the Town's sewer service area map in order to receive funding from MDE. Attorney Maguire reached out to Brenda Dinne at the Carroll County Comprehensive Planning Office on February 17, 2026 to begin this process and Ms. Dinne stated that she would forward the request to the correct person in the planning department.

PUBLIC COMMENTS

There were no comments.

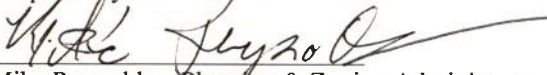
NEXT MEETING

The next Planning and Zoning meeting will be held on March 19, 2026 at 6:30 p.m.

ADJOURNMENT

**Commission Member Amy Kalin motioned to adjourn the meeting.**  
**Commission Member Logan Grossnickle seconded and the motion passed.**

Respectfully Submitted

  
Mike Reynolds – Planning & Zoning Administrator