

THE TOWN OF UNION BRIDGE
COUNCIL MEETING MINUTES
August 25, 2025

The Council met in the Union Bridge Town Hall, on Monday, August 25, 2025 at 7:00 p.m., for their monthly council meeting. Notice of the meeting was given by posting the agenda at the Town Hall, on the Town's website, and provision to the Carroll County Times. Mayor Jones presided over the meeting with councilmembers Laura Conaway; Anthony Bowman; Ellen Cutsail; Bret Grossnickle; and Logan Grossnickle; and Town Attorney, Mandi Porter. The attendees' sheet is attached to and made a part of these minutes. **Councilmember Ellen Cutsail motioned to approve the July 2025 operating statements; June 16, 2025 closed session minutes; July 28, 2025 council meeting minutes and August 11, 2025 work session minutes. Council President Laura Conaway seconded and the motion passed unanimously. Council President Laura Conaway motioned to approve Quantum's financial statements for July 2025. Councilmember Bret Grossnickle seconded and the motion passed 3-2. Councilmembers Anthony Bowman and Ellen Cutsail recused themselves due to a conflict of interest.**

MAYOR'S REPORT

- When school is in session N. Main St. is blocked with parents waiting in line to drop off or pick-up their children, which creates a very dangerous situation on this highly traveled roadway. Mayor Jones reported that Union Bridge installed NO PARKING signs to keep cars from lining up along N. Main St. Deputy McGinnis will be enforcing this throughout the school year.
- Carroll County Chapter Maryland Municipal League will hold its quarterly meeting in Sykesville on Thursday, September 11, 2025.
- Mayor Jones; Councilmember Bret Grossnickle; Circuit Rider Mike Reynolds and Clerk-Treasurer Dawn Metcalf had a virtual meeting with Wormald Development Company. Mayor Jones continues to reach out to the federal government to secure financial assistance for the new Waste Water Treatment Plant.

ATTORNEY REPORT – MANDI PORTER

- Mandi reported that the appraisal for the property adjacent to 4714 Ladiesburg Road has been completed. The appraiser estimated the value at \$3,600.00. Mrs. Porter noted that the appraisal document says the property is located at 453 Quaker Hill Road, which is the addresses that is listed on the original deed and is the correct parcel in question. **Council President Laura Conaway motioned to authorize Mandi Porter, Town Attorney to offer the parcel in question to Mr. Kelly for \$3,600.00 and he will also be responsible to cover any Attorney fees, administration fees and recordation fees. Councilmember Tony Bowman seconded and the motion passed unanimously.** A copy of the appraisal is attached to and made a part of these minutes.
- Union Bridge received the settlement sheet for 3M's second settlement in the PFAS class action suit. Union Bridge will be receiving a little over \$80,000.00. Tyco should be coming up next in this settlement series.

CARROLL COUNTY SHERIFF'S OFFICE - DEPUTY MCGINNIS

- Deputy McGinnis reported that between July 28, 2025 and August 25, 2025 there were 18 calls for service within the Town of Union Bridge. Out of those calls for service one (1) was found to be reportable. A copy of Deputy McGinnis' report is attached to and made a part of these minutes.

COMMITTEE REPORTS

WATER/SEWER

- Mr. Grossnickle had no new business.

STREETS

- Mr. Bowman reported that the street improvement projects have been completed.
- Mr. Bowman gave everyone a copy of the State Highway Administration (SHA) letter dated August 18, 2025 that was sent to the Maryland Historical Trust concerning the MD 75 N. Main St. at Broadway St. Intersection Improvements in Union Bridge. The letter includes a good description of the work to be done. Once the Historical Trust approves the work SHA will move forward with the project. A copy of the letter is attached to and made a part of these minutes.

COMMUNITY CENTER

- Ms. Cutsail volunteered at National Night Out.
- Ms. Cutsail issued several parking citations (warnings) to vehicles parked over the marked lines on Penrose St.
- Ms. Cutsail still has not heard back from Taneytown Lions Club Baseball concerning the Memorandum of Understanding.

POLICE/MOWING/CHRISTMAS LIGHTS

- Ms. Conaway reported that National Night Out was a huge success with over 200 attendees. Ms. Conaway thanked the many volunteers and everyone who donated either monetarily or talent to help make this event successful.
- Ms. Conaway attended the Carroll County Downtowns meeting.
- The next and final snow cone event of the year is scheduled for August 22, 2025.
- Ms. Conaway worked with Leda, Ellen, Dawn and Deputy McGinnis throughout the month regarding parking issues.

-Ms. Conaway's full report is attached to and made a part of these minutes.

STREET LIGHTS/TRASH

-Mr. Logan Grossnickle had no new business.

PUBLIC COMMENTS AND CONCERNS

-Shawn Donovan, 203 Penrose St., voiced his concerns with the newly marked parking spaces on Penrose St. Mr. Donovan stated that the spaces are too small (measuring 20') and that the Town's code references that off street parking for parallel spaces should be 25' and it should be the same for on street parking. Mr. Donovan also questioned an unmarked area near Stoner Alley and asked if you are not allowed to park in that area the curb should be painted yellow.

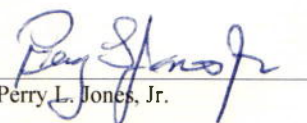
-Kaitlyn Weisgerber, 207 Penrose St., asked if it would be possible to do a Residential Parking Permit (RPP) and if homeowners could get a permit to cut the curb and make a parking space in the front or side of their house.

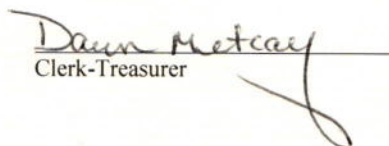
Councilmember Bret Grossnickle motioned to adjourn the Council meeting. Councilmember Ellen Cutsail seconded and the motion passed unanimously.

The next council meeting will be held on September 22, 2025.

The next work session will be held on September 8, 2025.

The content of the council meeting is contained on a zip drive.


Perry L. Jones, Jr.


Clerk-Treasurer