

THE TOWN OF UNION BRIDGE
COUNCIL MEETING MINUTES
June 17, 2024

The Council met in the Union Bridge Town Hall, on Monday, June 17, 2024 at 7:00 p.m., for their monthly council meeting. Notice of the meeting was given by posting the agenda at the Town Hall, on the Town's website, and provision to the Carroll County Times. Mayor Jones presided over the meeting with councilmembers Laura Conaway; Ellen Cutsail, Bret Grossnickle; Cheri Thompson; Amy Kalin and Town Attorney, Mandi Porter. The attendees' sheet is attached to and made a part of these minutes. **Council President Laura Conaway motioned to approve the May operating statements; May 27, 2024 council meeting minutes; June 10, 2024 work session minutes and Quantum's financial statements for May 2024. Councilmember Amy Kalin seconded and the motion passed unanimously.**

MAYOR'S REPORT

-Union Bridge Mayor and Council will be attending the 2024 Maryland Municipal League (MML) Conference on June 24th, 25th and 26th. Mayor Jones would like everyone to take the ethics class if available at the MML conference
-Mayor Jones recommended that the Town purchase a used zero-turn mower with a 61" deck and has 400 hours on it for \$7,500.00. Payment won't be made until July 1, 2024. Councilmember Amy Kalin motioned that the Town purchase the zero-turn mower on July 1, 2024 for the amount of \$7,500.00. Councilmember Laura Conaway seconded and the motion passed unanimously.

FISCAL YEAR 23/24 BUDGET AMENDMENT

-Ms. Conaway read the budget amendment for Fiscal Year 23/24. **Councilmember Ellen Cutsail motioned to amend FY 23/24 budget to transfer funds as listed below to cover equipment expenditures, street maintenance expenses and to increase the FY 23/24 budget by \$27,832.00, to cover costs associated with the Inflow and Infiltration Field Investigations. Making the total revenues and expenditures for Fiscal Year 2023/2024 budget \$1,170,533.00. Council President Laura Conaway seconded and the motion passed unanimously.** The \$27,832.00 will come out of funds that were appropriated in the Capital Improvement Projects for the I & I project. A copy of the FY 23/24 budget amendment is attached to and made a part of these minutes.

TREASURY BILL

-The Town's treasury bill matured on May 30, 2024. The current balance is \$5,338,388.07. The Clerk-Treasurer recommended that we renew the treasury for another six (6) month term. Councilmember Bret Grossnickle motioned that we renew the treasury for another six (6) months. Councilmember Ellen Cutsail seconded and the motion passed unanimously.

ATTORNEY REPORT – MANDI PORTER

-Ms. Porter updated Mayor and Council on the PFAS settlement.

CARROLL COUNTY SHERIFF'S OFFICE - DEPUTY MCGINNIS

-Deputy McGinnis reported that between the dates of April 22, 2024 until June 17, 2024. the Carroll County Sheriff's Office responded to 118 calls for service within the town limits of Union Bridge. Out of those calls for service. only eight (8) required a report. A copy of Deputy McGinnis's report is attached to and made a part of these minutes.

PUBLIC COMMENTS AND CONCERNS

-West Carroll Rec Union Bridge liaison, Brad Rockwood, was absent but sent a message that he had no new business to share.

COMMITTEE REPORTS

WATER/SEWER

-Mr. Grossnickle reported that 2023 Consumer Confidence Report for the Town's water is completed and can be viewed online or a copy can be picked up at the Town Hall.

STREETS

- Ms. Kalin reported that she is working on putting together a Standing Together Against Addiction event.
- Ms. Kalin continues to work on a one-way street issue.

COMMUNITY CENTER

- Ms. Cutsail reported that she had no new business.

POLICE/MOWING/CHRISTMAS LIGHTS

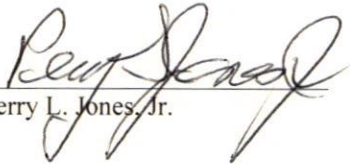
- Ms. Conaway requested the Calls for Service for the month of May 2024.
- Snow Cone event that was held at the square on June 11, 2024 was successful, approximately 125 snow cones were served.
- Throughout the month Ms. Conaway spoke with Master Deputy Kevin McGinnis, Parking Enforcement Officer, Leda Bush and Councilmember Ellen Cutsail regarding policing and parking enforcement matters.
- Ms. Conaway's full report is attached to and made a part of these minutes.

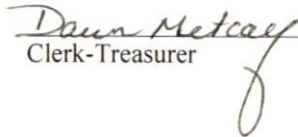
STREET LIGHTS/TRASH

- Ms. Thompson reported that the Dream Big Union Bridge Annual Rubber Duck Derby and Jeep Show was a huge success.
- Ms. Thompson full report is attached to and made a part of these minutes.

Councilmember Ellen Cutsail motioned to adjourn the Council meeting. Council President Laura Conaway seconded and the motion passed unanimously.

The next council meeting will be held on July 22, 2024.
The next work session will be held on July 8, 2024.
The content of the council meeting is contained on a zip drive.


Perry L. Jones, Jr.


Clerk-Treasurer