THE TOWN OF UNION BRIDGE
COUNCIL MEETING MINUTES
September 28, 2026

The Council met in the Union Bridge Town Hall on Monday, September 28, 2026, at 7:00 p.m., for their monthly council meeting. Mayor Perry Jones presided over the meeting with council members Laura Conaway, Anthony Bowman, Ellen Cutsail, Bret Grossnickle, and Logan Grossnickle present. Town attorney Mandi Porter, Planning & Zoning Consultant Steve Horn, Town Administrator Mike Reynolds, and Carroll County Comprehensive Planner Ethan Strickler were also present. Mayor Perry Jones opened the meeting with the Pledge of Allegiance. The sign-in sheet is attached to and made a part of these minutes. **Council President Laura Conaway motioned to approve the August 2026 operating statement, August 24, 2026 council meeting minutes, August 24, 2026 closed session minutes, and September 14, 2026 work session minutes. Councilmember Ellen Cutsail seconded, and the motion passed unanimously.**
Council President Laura Conaway motioned to approve August 2026 financial statements for Shriner Court. Councilmember Logan Grossnickle seconded, and the motion passed 3-2. Councilmembers Anthony Bowman and Ellen Cutsail recused themselves due to a conflict of interest.

CARROLL COUNTY COMPREHENSIVE PLANNER - ETHAN STRICKLER

-Mr. Strickler introduced himself and stated that he is the County Planning liaison for Union Bridge. Mr. Strickler informed the Council that the County has received an Agricultural Preservation application within the Town's "Growth Area" boundary. The application is for the Staley farm at 200 W. Locust St. Mr. Strickler noted that the Union Bridge Comprehensive Plan recently removed the property from the growth area boundary. Three maps showing the location of the property in relation to the Town limits are attached to and made a part of these minutes. The County supports the application. Councilmember Bret Grossnickle asked whether an easement exists on the Staley property for a sewer line to support the Villages of Union Bridge's proposed development. Ms. Staley stated that she is unaware of any such easement.
Councilmember Bret Grossnickle motioned to send a letter to the County supporting this property being placed into Agriculture Preservation. Councilmember Ellen Cutsail seconded and the motion passed unanimously.
-Rose Marie Staley thanked the Mayor and Council for their support.

MAYOR'S REPORT

-Mayor Jones informed everyone that former Councilmember Scotty Davis passed away. Mr. Davis was 98 years old.
-Union Bridge will be holding an event, "Hot Dogs in the Park," on Sunday, October 18, 2026, from 1:00 – 3:00. Donations will be accepted for maintenance of Little Pipe Creek Park and Walking Trail.
-Trick or Treat will be held on October 31, 2026, from 6:00 p.m. – 8:00 p.m.
-Union Bridge Lion's Club will be holding their annual Halloween Party on October 27, 2026, from 6:00 p.m. – 8:00 p.m.
-Union Bridge Lion's Club will be painting the fire hydrants in town.

ATTORNEY REPORT

-Town Attorney introduced Ordinance No. 323 amending certain zoning provisions in Union Bridge Code Chapter 220, Article 4, to authorize and regulate accessory dwelling units in accordance with Maryland law. A public hearing for Ordinance No. 323 will be held on October 26, 2026, at 7:00 p.m. A copy of proposed Ordinance No. 323 is attached to and made a part of these minutes.

TOWN ADMINISTRATOR

-Town Administrator Mike Reynolds reported to the Mayor and Council on the special projects currently underway in town. A copy of Mr. Reynolds' report is attached to and made a part of these minutes.

CARROLL COUNTY SHERIFF'S OFFICE – DEPUTY MCGINNIS

-Master Deputy Kevin McGinnis reported that between the dates of August 24, 2026 until September 28, 2026, the Carroll County Sheriff's Office responded to 72 calls for service within the town limits of Union Bridge. Out of those calls, eight (8) required a report. A copy of Deputy McGinnis's full report is attached to and made a part of these minutes.

COMMITTEE REPORTS

STREETS
Councilmember Anthony Bowman had no new business.

COMMUNITY CENTER
-Councilmember Ellen Cutsail had no new business.

WATER/SEWER
Councilmember Brett Grossnickle had no new business.

POLICE
Councilmember Laura Conaway provided a copy of her report, which is attached to and made a part of these minutes.

- The final free snowcone event for the summer was held on Friday, August 28th. A donation of $10.00 was received. Ms. Conaway thanked Monte and Judy for volunteering.
- Throughout the month, Ms. Conaway spoke to Master Deputy McGinnis, Leda, and Ellen regarding parking enforcement issues.

STREETLIGHTS
Councilmember Logan Grossnickle had no new business.

PUBLIC COMMENTS AND CONCERNS
-There were no public comments or concerns.

-Council President Laura Conaway motioned to adjourn the Council meeting. Councilmember Ellen Cutsail seconded, and the motion passed unanimously.

The next council meeting will be held on October 26, 2026.
The next work session will be held on October 19, 2026.
The content of the council meeting is contained as an audio file located on a flash drive.

Perry L. Jones, Jr. - Mayor

Dawn Metcalf - Clerk-Treasurer