

THE TOWN OF UNION BRIDGE
PLANNING AND ZONING
COMMISSION MEETING

November 16, 2023

The meeting of the Planning and Zoning Commission was called to order by Commission Chairman Tom Long, on Thursday, November 16, 2023, at 6:30 p.m. Notice of the meeting was given by posting the agenda at the Town Hall, on the Town's website and provision to the Carroll County Times. Commission members Tom Long; Amy Kalin; Logan Grossnickle; Ed Williar and Town Attorney, Mandi Porter were present. Also in attendance Carroll County Planner Liaison, Randolph Mitchell. Commission members Tom Marble and Alternate Jeff Dowery were absent. The attendance sheet is attached to and made a part of these minutes.

Chairman Tom Long asked if there were any additions or corrections to the minutes of the meeting for October 12, 2023. Hearing none, **Commission Chairman, Tom Long stated that the minutes will be adopted as distributed.**

COMMISSION MEMBER ANNOUNCEMENTS

-Clerk-Treasurer announced that Martin Ward resigned his position on the Planning and Zoning commission. Mayor and Council appointed alternate Tom Marble to Mr. Wards position and appointed Jeff Dowery as the Planning and Zoning alternate.

TOWN ATTORNEY – MANDI PORTER

-Mandi Porter had no new business.

PLANNING AND ZONING CONSULTANT – EDMUND CUEMAN

-Mr. Cueman went over his report on the municipal growth area in particular the 200 acre, Mt. Pleasant Farm at the west side of town and the SE quadrant municipal growth area along Shepherds Mill Road corridor. Material for review at the upcoming December meeting was distributed to Commission members involving the Town planned major streets. A copy of Mr. Cueman's special report is attached to and made a part of these minutes.

CARROLL COUNTY PLANNING LIASON – RANDOLPH MITCHELL

-Mr. Mitchell informed the commission that the Economic Development and Land Use study was presented to the County Planning and Zoning Commission on November 14, 2023.

-The Department of Comprehensive Planning has been combined with Department of Land & Resource Management and is now the Department of Planning and Land Management (DPLM).

-Mr. Mitchell reported that the housing study is moving forward.

-Mr. Mitchell stated that the Bureau of Comprehensive Planning received final approval of the 2023 Triennial Update to the Carroll County Water and Sewer Master Plan on September 22, 2023. Mr. Mitchell gave Union Bridge a hard copy of the plan. A copy of Mr. Mitchell's update is attached to and made a part of these minutes.

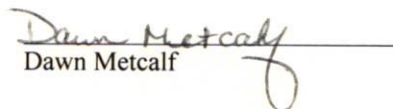
NEXT MEETING

The next Planning and Zoning meeting will be held on December 21, 2023 at 6:30 p.m.

ADJOURNMENT

Commission member Ed Williar motioned to adjourn the November 16, 2023 Planning and Zoning meeting. Commission member Logan Grossnickle seconded and the motion passed unanimously. Meeting adjourned.

Respectfully Submitted


Dawn Metcalf