

THE TOWN OF UNION BRIDGE
COUNCIL MEETING MINUTES
February 23, 2026

The Council met in the Union Bridge Town Hall, on Monday, February 23, 2026 at 7:00 p.m., for their monthly council meeting. Notice of the meeting was given by posting the agenda at the Town Hall, on the Town's website, and provision to the Carroll County Times. Mayor Jones presided over the meeting with councilmembers Laura Conaway; Anthony Bowman; Ellen Cutsail; Bret Grossnickle; and Logan Grossnickle; and Town Attorney, Mandi Porter. The attendees' sheet is attached to and made a part of these minutes. **Councilmember Ellen Cutsail motioned to approve the December 2025, January 2026 operating statements; December 22, 2025 public hearing minutes; December 22, 2025 council meeting minutes; January 12, 2026 and February 9, 2026 work session minutes. Council President Laura Conaway seconded and the motion passed unanimously. Council President Laura Conaway motioned to approve Quantum's financial statements for December 2025 and January 2026. Councilmember Bret Grossnickle seconded and the motion passed 3-2. Councilmembers Anthony Bowman and Ellen Cutsail recused themselves due to a conflict of interest.**

MUNICIPAL INC SEWAGE TREATMENT PLANT FUNDING PROPOSAL – KEENAN RICE

-Ed Wormald of Wormald Development introduced himself and Glenn Monroe of Woodhaven Builders. They provided a brief overview of the two proposed developments and discussed the need for construction of a new Wastewater Treatment Plant in order for development to proceed. Mr. Wormald then introduced Keenan Rice of MUNICIPAL, Inc., who presented information on a proposal to use a special tax district bond to help fund the costs associated with building the new sewer treatment plant. A copy of Mr. Rice's presentation is attached to and made a part of these minutes.

MAYOR'S REPORT

- Mayor Jones acknowledged the passing of former employee Steve Stambaugh, Sr. The Town expressed its condolences to the family and noted appreciation for Steve Stambaugh's years of service.
- Union Bridge will be hosting the Maryland Municipal League Carroll County Chapter meeting on March 12, 2026.
- Union Bridge has been invited by the Town of Mt. Airy to participate in a trash cleanup contest.

ATTORNEY REPORT – MANDI PORTER

-Ms. Porter introduced Ordinance No. 322. Ordinance No. 322 proposes to adopt comprehensive zoning map amendments and to readopt existing zoning map districts so as to constitute a comprehensive rezoning of the Town of Union Bridge in accordance with the recently adopted Fourth Amendment to the Union Bridge Community Comprehensive Plan pursuant to Md. Code ANN., LAND USE ARTICLE Sec 4-2036 of the State of Maryland. A public hearing will be held on March 23, 2026 for Ordinance No. 322. A copy of Ordinance No. 322 is attached to and made a part of these minutes.

CARROLL COUNTY SHERIFF'S OFFICE - DEPUTY MCGINNIS

-Deputy McGinnis reported that between December 22, 2025 and February 23, 2026 there were 63 calls for service within the Town of Union Bridge. Out of those calls for service nine (9) were found to be reportable. A copy of Deputy McGinnis' report is attached to and made a part of these minutes.

COMMITTEE REPORTS

WATER/SEWER

-Mr. Grossnickle had no new business.

STREETS

-Mr. Bowman reported Union Bridge experienced its second snow event of the season. Stambaugh's team responded promptly and performed excellent work in removing and cleaning the snow throughout the affected areas. No major issues were reported, and all walkways and access points were cleared in a timely manner.

COMMUNITY CENTER

-Ms. Cutsail reported that a Request for Proposal (RFP) for the removal of the existing flooring and installation of a new floor was issued for the Community Center on February 6, 2026 and the bid opening was held on February 20, 2026 at 10:00 a.m. One bid was received for the job from Aqua Concepts / ACS Performance Flooring for a total of \$18,480.00, which is within the budgeted range for the project. Three provided references were checked and were positive. **Councilmember Ellen Cutsail motioned to accept Aqua Concepts / ACS Performance Flooring bid in the amount of \$18,480.00. Council President Laura Conaway seconded and the motion passed unanimously.** Town Attorney Mandi Porter will draw up the contract.

-Union Bridge received the Memorandum of Understanding (MOU) back from Taneytown Lions Baseball. In the MOU, Taneytown Lions Baseball requested that the Town assume responsibility for paying the electric bills associated with the ball diamonds. Ms. Cutsail noted that, in the past, West Carroll Rec was responsible for paying the electric costs when they were using the fields, and she expressed that Taneytown Lions Baseball should follow the same practice. **Councilmember Cutsail motioned that Taneytown Lions Baseball will be**

responsible for the electrical costs associated with the ball diamonds and the MOU should be updated to reflect the change. Councilmember Bret Grossnickle seconded and the motion passed unanimously. A copy of the submitted MOU is attached to and made a part of these minutes.

- Chris DePiazza from the Maryland Food Bank spoke with Councilmember Ellen Cutsail regarding the need for a mobile food market truck due to the loss of resources in the area. The proposed truck would set up at the Community Center parking lot once a month on the fourth Wednesday. After discussion, the Mayor and Council expressed interest in bringing the mobile food bank to Union Bridge, and noted that the Memorandum of Agreement (MOA) will need to be reviewed by the Town's attorney before it is signed. Clerk-Treasurer will forward the MOA to the Town Attorney Mandi Porter to review.

POLICE/MOWING/CHRISTMAS LIGHTS

-Ms. Conaway spoke with Mark Neuberger, Maryland Geocaching Society, to advise that the council agreed for him to place a geocache at Town Hall as part of the Bilby Geotrail this spring.

-Submitted information for Carroll County Downtowns for the Union Bridge portion of the 250th Story Map.

-Ms. Conaway visited Elemer Wolfe 4th graders to invite them to participate in the 2026 "If I Were Mayor" Essay Contest.

-Ms. Conaway worked with Leda, Ellen, Dawn and Deputy McGinnis throughout the month regarding parking issues.

-Ms. Conaway was in contact with Joy Bowman, Shriner Court Property Manager regarding issues at Shriner Court.

-Ms. Conaway's full report is attached to and made a part of these minutes.

STREET LIGHTS/TRASH

-Mr. Logan Grossnickle reported that he reported two (2) lights in need of repair since last council meeting.

PUBLIC COMMENTS AND CONCERNS

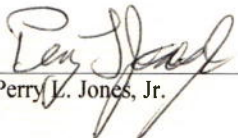
-Dwight Dotterer from the Union Bridge Church of the Brethren spoke about their community project, "Plot of Hope," which has provided fresh vegetables to residents in need in Union Bridge. The organization is planning to expand its gardens to increase the availability of vegetables and fruits. They requested the support of the Mayor and Council for this expansion effort. Councilmember Bret Grossnickle motioned to sign a letter noting that the Church has applied for a permit to drill a water well for the purpose of irrigation and the Town supports the Church's application for funding to drill the water well. Councilmember Ellen Cutsail seconded and the motion passed unanimously.

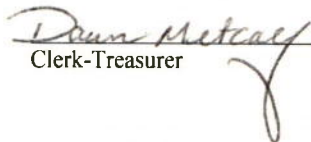
Council President Laura Conaway motioned to adjourn the Council meeting. Councilmember Tony Bowman seconded and the motion passed unanimously.

The next council meeting will be held on March 23, 2026.

The next work session will be held on March 9, 2026.

The content of the council meeting is contained on a zip drive.


Perry L. Jones, Jr.


Clerk-Treasurer