

THE TOWN OF UNION BRIDGE
COUNCIL MEETING MINUTES
December 20, 2021

The Council met in the Union Bridge Town Hall, on Monday, December 20, 2021 at 7:11 p.m., for their monthly council meeting. Notice of the meeting was given by posting the agenda at the Town Hall, on the Town's website, and provision to the Carroll County Times. Mayor Jones presided over the meeting with councilmembers Donald Wilson; Amy Kalin; Cheri Thompson; Edgar Wentz; and Town Attorneys, John Maguire and Mandi Porter. Councilmember Laura Conaway was absent. The attendees' sheet is attached to and made a part of these minutes. **Councilmember Donald Wilson motioned to approve the November 2021 operating statements; November 22, 2021 council meeting minutes; November 22, 2021 closed session minutes and Quantum financial statements for November 2021. Councilmember Edgar Wentz seconded and the motion unanimously.**

MAYOR'S REPORT

- Mayor Jones attended the Carroll County Commissioners meeting this month. Mayor Jones represented Union Bridge on the annexation discussion.
- Mayor Jones attended the December 16, 2021 Carroll County Legislative MML Meeting.
- Mayor Jones informed everyone that there is a possibility that the January 24, 2021 Council meeting will be held at the Community Center. Lehigh would like to do a PowerPoint presentation on what they are currently doing.
- Mayor Jones stated that as of 2021, President Joe Biden officially made Juneteenth a federal holiday. Juneteenth is a federal holiday in the United States commemorating the emancipation of African-American slaves. Many of the municipalities in Carroll County have decided to make Juneteenth one of their holidays. Mayor Jones asked Council if they would like to recognize Juneteenth as one of Union Bridge's holidays. **Councilmember Donald Wilson motioned to add Juneteenth to Union Bridge's calendar of recognized federal holidays. Councilmember Edgar Wentz seconded and the motion passed unanimously.**
- Mayor Jones reported that the food drive that he, Ms. Conaway and Donald Wilson volunteered to hold on Sunday, December 5, 2021 was a success. The back of Mr. Wilson's SUV was filled with bags of food and other miscellaneous items. All items were donated to Saint James Lutheran Church Food Pantry.
- Mayor Jones wished everyone a Merry Christmas and a Happy New Year.

ATTORNEY REPORT – JOHN MAGUIRE

Locust Wetland Project:

-John Maguire sent out a report on the Locust Wetland project to Mayor and Council on December 10, 2021. The property for the project has been acquired and is owned by the Town. The county's engineers are finishing up the design. The County is getting closer to sending the project out to bid. Before the County can go out to bid, the site plan has to be approved by Union Bridge Planning and Zoning Commission. This evening's discussion is in follow-up to previous discussions with the Mayor and Council over whether the Town wants to engage its own engineer to review the site plan with an eye towards whether all measures have been included to minimize the Town's obligation for long-term maintenance of the facility. Both the Town's Planning and Zoning consultant, Mr. Cueman, and the Town's Attorney, John Maguire, have met with County officials and the County officials, including the County engineer, have stated that long-term maintenance has been fully considered in the design. The Town should be aware that the estimated cost of this project is \$618,900.00 and if significant damage was to occur from a hurricane-like storm event, it would be the Town's responsibility to restore it. Mayor Jones stated that he has been serving on the Water Resource Coordination Council for the last eight years. Each year the WRCC takes a tour of each stormwater management pond that has been built. Mayor Jones is comfortable with the job the County has been doing with the installation of these ponds. **Councilmember Donald Wilson motioned that Union Bridge will rely on the County's engineers and will not engage its own engineers to review this project. Councilmember Amy Kalin seconded and the motion passed unanimously.** Mr. Cueman plans to have the Planning and Zoning Commission review the site plan at its January 20, 2022 meeting. A copy of Mr. Maguire's December 10, 2021 report is attached to and made a part of these minutes.

Resolutions:

- Annexation Resolution #02-21 is up for adoption. The record is closed, the documents all are in and the Mayor and Council have all had a chance to review them. After discussion, **Councilmember Donald Wilson motioned to adopt Resolution #02-21 as amended. Councilmember Amy Kalin seconded and the motion passed unanimously.** A copy of Resolution #02-21 is attached to and made a part of these minutes.
- Annexation Agreement Resolution #03-21 is up for adoption. This resolution authorizes the mayor to sign the Annexation Agreement. This resolution was introduced on October 25, 2021. After discussion, **Councilmember Donald Wilson motioned to approve Resolution #03-21. Councilmember Amy Kalin seconded and the motion passed unanimously.** A copy of resolution #03-21 is attached to and made a part of these minutes.
- PILOT Agreement Resolution #04-21 is up for adoption. This resolution authorizes the mayor to sign the PILOT Agreement. This resolution was introduced on October 25, 2021. After discussion, **Councilmember Donald Wilson motioned to adopt Resolution #04-21 as amended with the new payment schedule. Councilmember Edgar Wentz seconded and the motion passed unanimously.** A copy of Resolution #04-21 is attached to and made a part of these minutes.

DREAM BIG UNION BRIGE – CHERI THOMPSON

-Dream Big will be sponsoring a New Year’s Eve celebration starting at 7:00 p.m. There will be a magician, live music and a 20-minute firework display. The Fire Marshall requires Dream Big to notify and get signatures from property owners within the fallout zone. Dream Big has notified and acquired signatures from the Lease Brothers Inc. and American Tower. Ms. Thompson provide Mayor Jones a letter of notification listing the properties owned by Union Bridge that are within the fallout zone. The letter states that Dream Big has contracted the Carroll County Sheriff’s Office to patrol the property and locations within the fallout zone to ensure that the properties will be unoccupied as required by the Office of the State Fire Marshall’s Office and that Dream Big Union Bridge takes full responsibility of removing any unwelcomed visitors within the fallout zone. **Councilmember Amy Kalin motioned to authorize Mayor Jones to sign the notification letter requested by the Fire Marshall. Councilmember Donald Wilson seconded and the motion passed unanimously.** A copy of the letter is attached to and made a part of these minutes.

CARROLL COUNTY SHERIFF'S OFFICE - DEPUTY COLUSSY

-Deputy Colussy reported that between the dates of October 25, 2021 until December 19, 2021, the Carroll County Sheriff’s Office responded to 89 calls for service within the town limits of Union Bridge. Out of those calls for service, only ten (10) required a report. A copy of Deputy Colussy’s report is attached to and made a part of these minutes.

PUBLIC COMMENTS AND CONCERNS

-Aaron Moore, resident of Molasses Road of Frederick County suggested an “Idea Book” to be placed at different locations in Union Bridge. The book would be similar to the layout of a guest book, in which businesses or event ideas can be written and shared with others, to help inspire businesses and events within town. Mr. Moore wanted to know if trees could be placed on the street. Mr. Moore stated that the link on the website has the incorrect agenda for December 20, 2021 and that he has noticed a lot of problems with the Town’s website. After talking with the Economic Developer Director for Taneytown, Mr. Moore wanted to know what the cost of an EDU is for Union Bridge. Mr. Maguire said that an EDU is a way to measure water and sewer usage and that, at this time, Union Bridge has 410 EDU’s.

COMMITTEE REPORTS

WATER/SEWER

-Ms. Kalin has received one (1) phone call concerning a delivery for the sewer plant.
-Ms. Kalin wished everyone a Merry Christmas.

STREETS

-Mr. Wilson attended the Carroll County MML Legislative meeting and participated in Wreaths Across America.

COMMUNITY CENTER

-Mr. Wentz attended the Carroll County Chapter MML Legislative meeting and the Dream Big Union Bridge tree lighting.

POLICE/MOWING/CHRISTMAS LIGHTS

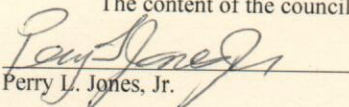
-Ms. Conaway was absent.
-Ms. Conaway’s report is attached to and made a part of these minutes.

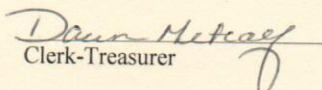
STREET LIGHTS/TRASH

-Ms. Thompson attended the Carroll County MML Legislative meeting, Dream Big Union Bridge tree lighting, Gift Shop Open House and participated in Wreaths Across America at Pipe Creek Cemetery.
-Ms. Thompson handed out passports to businesses in Union Bridge that were interested in participating. Michelle Smith was one of the lucky winners in Union Bridge.
-Ms. Thompson received a complaint from a citizen about a neighbor putting trash out on Monday. Ms. Thompson asked the resident to put their trash out on Tuesday evening and also spoke to the resident who made the complaint.
-December 31, 2021, Dream Big Union Bridge will host the Rocking New Year’s Eve Celebration.
-Ms. Thompson wished everyone a happy and safe holiday season.
-Ms. Thompson’s report is attached to and made a part of these minutes.

Councilmember Donald Wilson motioned to adjourn the Council meeting . Councilmember Cheri Thompson seconded and the motion passed unanimously.

The next council meeting will be held on January 24, 2022.
The next work session will be held on January 10, 2022
The content of the council meeting is contained on a zip drive.


Perry L. Jones, Jr.


Clerk-Treasurer