

THE TOWN OF UNION BRIDGE
COUNCIL MEETING MINUTES
January 25, 2021

The Council held a GoToMeeting teleconference, on Monday, January 25, 2021, at 7:00 p.m., for their monthly council meeting. Mayor Perry Jones presided over the meeting with council members Donald Wilson, Amy Kalin, Laura Conaway, Ellen Cutsail, and Edgar Wentz present. The sign-in sheet is attached to and made a part of these minutes. **Council member Laura Conaway motioned to approve the December operating statement, December 21, 2020 council meeting minutes, January 11, 2021 Work Session minutes and Quantum financial statements for December 2020. Council member Edgar Wentz seconded and the motion passed unanimously.**

MAYOR'S REPORT

- Mayor Jones had a MML meeting with State Senate President Ferguson and House Speaker Jones with the major topic being Highway User Funds. There appears to be bi-partisan support awaiting a vote by the House for 100% funding in 2025.
- There will be a one-day, virtual Mayor's Conference on February 5th.
- There will be a virtual WRCC on Wednesday, January 27th.
- As of now, the MML Summer Conference in Ocean City is being planned to go on as usual with in-person attendance. Hotel and scheduling information are planned to be released some time in February. The conference is dependent upon 60-70% of attendees being vaccinated for COVID 19 by the meeting date.
- The Mayor stated that former Carroll County employee and town manager for several county municipalities, Frank Schaeffer, passed away.
- A town resident who is involved with animal rescue and caring for foster pets, was featured on local television channel 11 on Sunday, January 24th. She was filmed on the walking trail.
- The mayor noted that he signed a letter and returned to the County, approving a parking lot to be built for the Kayak Launch Pad project. The project is anticipated to begin in the spring of 2021.
- The Town needs a couple of people for the elections committee for this year.

ATTORNEY REPORT

- Update on UB Solar project: Site plan was re-filed in November; however, the Town is awaiting comments and approval. It is not ready to be brought to the Union Bridge Planning and Zoning Commission at this time.
- Update on Locust Wetland Project: Chris Hyne is processing the transfer of the two acres. The Town has sent a letter from Mayor Jones to the county, acknowledging awareness of the process and ownership/land maintenance responsibility.
- **Council President Donald Wilson motioned for approval of the Private Citizen List for the Disorderly House Abatement Committee which consists of the following private citizens from Union Bridge: Thomas Long, Sean Daley, Bret Grossnickle, Jim Rowe and Roxanne Maguire. Council member Laura Conaway seconded and the motion passed unanimously.**

PUBLIC COMMENTS AND CONCERNS

- Master Deputy Brian Colussy: Dec 21, 2020 – Jan 24, 2021, the Carroll County Sherriff's Department responded to 60 calls for service. Only 6 calls required reports. A copy of the reports is attached as part of these minutes.
- Developer Marty Hill asked for an update on the Town's acquisition of land as part of the UB Solar project for relocation of the town waste water treatment plant.
 - Mayor Jones stated that the Town recently received a letter from MDE stating that the Town could not build or expand on our current site due to location within a floodplain.
 - Mr. Hill stated that he believes Union Bridge would qualify for USDA grant money for building/expanding the WWTP and would help research.
 - The mayor stated that there is a meeting on February 2nd with County representatives and the Congressman's office to discuss options. Mr. Hill asked if he could receive an invitation to the meeting.
 - Mr. Hill asked if the Town would re-consider releasing one half of its overflow reserve to allow the developer to begin building. Mayor Jones stated that the Town needs the entire reserve of 20,000 gallons for overflow capacity per Jeff Glass, the Town's water/sewer consultant and that this is a MDE requirement.

COMMITTEE REPORTS

POLICE

- Ms. Cutsail reported that she has a MML Outreach and Engagement meeting on Wednesday.
- Ms. Cutsail stated that she is doing some research on trash and recycling issues that have come up.
- Ms. Cutsail has been gathering information regarding the "Nuisance" ordinance and will have the committee convene to discuss.
- Mayor Jones asked if Ms. Cutsail could obtain information to have a shredding company come into to Town for one day for residents to have their documents disposed of. Ms. Cutsail agreed to gather the information and present it at the next Work Session meeting.

STREET LIGHTS

- Ms. Conaway stated that she had the Christmas lights turned off however they still remain installed as Lehigh is currently shut down for their winter break.
- The "CCRC" meeting that was scheduled for January 14th was cancelled.
- Ms. Conaway is in the process of getting quotes for new Christmas lights and banners.
- The mowing contract is up for renewal. Ms. Conaway stated that R.L.S. submitted a proposal for the upcoming three years from April 1, 2021 to March 31, 2024. Union Bridge will have the option to renew the contract for FY 22/23 and FY 23/24. There will be 26 cuts per season. Prices are as follows:
 - The price for April 1, 2021 to March 31, 2022, is \$916.44 per month or \$10,997.28 per year.
 - The price for April 1, 2022 to March 31, 2023 will be \$916.44 per month or \$10,997.28 per year.
 - The price for April 1, 2023 to March 31, 2024 will be \$926.44 per month or \$11,117.28 per year.
 - The removal of lawn debris is \$1.05 per bag for the three-year period.
 - A fuel charge will be added if fuel prices exceed \$3.75 per gallon. This price will be prorated based on gas prices but will not exceed \$30.00 a month.
 - **Council member Laura Conaway motioned to accept R.L.S. Lawn Maintenance Proposal as stated above. Council President Donald Wilson seconded and the motion passed unanimously.** A copy of the proposal is attached to and made part of these minutes. Attorney, John Maguire will draw up the new contract.
- Mayor Jones stated that he would contact Ms. Conaway and Ms. Cutsail to discuss details of the "If I Were Mayor" Contest.

COMMUNITY CENTER

- Mr. Wentz stated that he has no business to report.

WATER/SEWER

- Ms. Kalin has not had any water or sewer calls since the last Town Council meeting.
- Ms. Kalin commented that the Valentine tree in the middle of Town looks really nice.

STREETS

- Mr. Wilson stated that the streets have been quiet and Ken Black has been performing various patching jobs.
- Mr. Wilson reiterated that the Town was on television channel 11 on Sunday, January 24, 2021, referencing the resident who rescues pets and mentioned that she has written a children's book.

OTHER CONCERNS

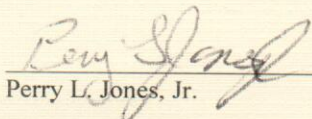
- No other concerns were raised.

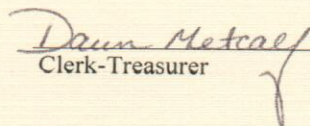
Council President Donald Wilson motioned to adjourn the meeting. Council member Laura Conaway seconded and the motion passed.

The next council meeting will be held on February 22nd, 2021.

The next work session will be held on February 8th, 2021.

The content of the council meeting is contained on audio file located on flash drive.


Perry L. Jones, Jr.


Dawn Metcalf
Clerk-Treasurer