

TOWN OF UNION BRIDGE
WORK SESSION
August 16, 2021

The Council held a work session meeting on August 16, 2021, at 6:30 p.m., in the Town Hall. Notice of the meeting was given by posting the agenda at the Town Hall, on the Town's website, and provision to the Carroll County Times. Those present were Mayor, Perry L. Jones Jr.; Donald Wilson; Laura Conaway; Amy Kalin; Cheri Thompson; Edgar Wentz; and Clerk Treasurer, Dawn Metcalf.

MISCELLANEOUS DISCUSSION

- Union Bridge received a Public Information Act (PIA) request from State Delegate Julie Palakovich Carr, requesting all records/notices/documentation served to owner or occupants about the existence of a disorderly house. Clerk-Treasurer spoke with Town Attorney Mandi Porter and she authorized that all abatement letters Union Bridge sent out be given to the Delegate Julie Palakovich Carr with all names and addresses redacted. Information was sent via email on August 5, 2021.
- Mike Zechman informed the Clerk-Treasurer that the service at 28 S. Main Street needs to be renewed. It will cost approximately \$5,000.00 and Mr. Zechman will be using PVC pipe.
- Clerk-Treasurer, Dawn Metcalf and Councilmember Laura Conaway followed up with the Post Office on a complaint from the Post Office that was brought forward by Councilmembers Amy Kalin and Cheri Thompson at the July 12, 2021 work session. Postmaster, Brooklyn said that she did not bring forward any complaint to any Councilmembers and that she had no issues that needed to be addressed.
- Post Office called and said that Hughes Trash Removal did not pick up all of their trash on Wednesday, August 11, 2021. Mike Reynolds called Hughes to see why all the trash at the Post Office wasn't picked up. Mr. Reynolds spoke with Edie and she stated that the Post Office had more trash than the five (5) bag limit, that was enacted for businesses. After discussion, Mayor and Council agreed that the Town must follow the guidelines that were enacted on April 27, 1998. On that date, Mayor and Council enacted a five (5), 30-gallon bag limit be placed on businesses and the town's waste hauler will not pick up any business dumpsters as part of the town's trash removal service. The disposal of any trash accumulation over this limit is the responsibility of the business. A letter informing the Post Office of this decision will be sent to the Post Office.
- The June 30, 2021 lightning damage at the water treatment plant and the waste water treatment plant was reported to the town's insurance company. The damage totaled \$7,239.18. The Town received a check from the insurance company in the amount of \$6,239.18.
- The Town has several streets that are in need of immediate repair. The cost to repair these streets is \$88,613.00, which is \$19,712.00 over the amount budgeted in the FY 21/22 budget. The FY 21/22 amount budgeted for street maintenance is \$68,901.00. Mr. Wilson recommended to amend the FY 21/22 budget to cover the cost of street repairs by increasing the amount in street maintenance to \$88,613.00. Mayor and Council agreed and the proposed budget amendment will be on the September 2021 Council meeting agenda.
- Reported feral cat population is increasing. Councilmember Amy Kalin has spoke to a few residents who have complained and she referred them to Alley Cat Rescue.
- The Town of Union Bridge submitted a request for disbursement of American Rescue Plan (ARP) Act Coronavirus Local Fiscal Recovery Funds. The State of Maryland informed us that Union Bridge is eligible to receive \$766,885.50, of which 50%, or \$383,442.75 will be issued sometime this month.

DONALD WILSON

- The concrete parking blocks at the Rhinehart Parking Lot have been moved from angle to straight across the parking areas.
- Mr. Wilson wanted all councilmembers to be aware that it isn't always possible to inform residents when water is shut off, every effort is made to give notice when feasible.

LAURA CONAWAY

- Ms. Conaway wasn't feeling well and had to excuse herself from the meeting.

AMY KALIN

- Uniontown Bible Church youths spent some time in Union Bridge weeding.

CHERI THOMPSON

- Ms. Thompson reported that a resident inquired about why there are no benches along Main Street.
- Linda Biddle asked Mr. Thompson why port-a-pots are not provided at the Community Center.

EDGAR WENTZ

-Mr. Wentz is working on getting estimates to trim some trees at the Community Center.

MAYOR JONES

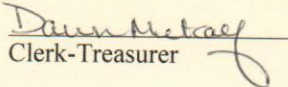
-Mayor Jones reported that there is an ongoing problem with people with handicapped placards parking in meter parking spaces along Main Street all day long. Mayor Jones requested that notices be placed on the offending vehicles, giving them notice, that they are only allowed to park there for double the amount of time shown on meter and then they must move their vehicle. Citations will begin to be issued. Mayor Jones would like Deputy Colussy to place the notices on vehicles.

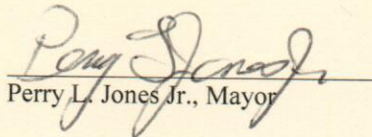
-Mayor Jones would like to make time to go over the budget sheets with newly-elected Councilmember Cheri Thompson.

-Mayor Jones handed out Liquor Policy Rules and Regulations to each councilmember. Mayor Jones would like to make these regulations part of the Community Center rental contract and have each lessee sign it. After discussion, everyone was in agreement to make this part of the Community Center rental contract. A copy of the Liquor Policy Rules and Regulations are attached to and made a part of these minutes.

The August council meeting will be held on August 23, 2021.

The September work session is cancelled.


Clerk-Treasurer


Perry L. Jones Jr., Mayor