

TOWN OF UNION BRIDGE
WORK SESSION
June 8, 2026

The Council held a work session meeting on June 8, 2026, at 6:30 p.m., in the Town Hall. Notice of the meeting was given by posting the agenda at the Town Hall, on the Town's website, and provision to the Carroll County Times. Those present were Mayor Perry L. Jones Jr; Tony Bowman; Ellen Cutsail; Bret Grossnickle; Logan Grossnickle; Clerk Treasurer, Dawn Metcalf. Council President Laura Conaway was absent.

MISCELLANEOUS DISCUSSION

-MRDC has decided to revise the fee schedule for the Circuit Rider Program, which sponsors Mike Reynolds, the Town's Circuit Rider. Under the new fee schedule, municipalities will be charged 1% of their operating budget, representing a significant increase over the Town's current cost. In addition, MRDC will reduce Circuit Rider service time from 20 hours per week to 15 hours per week. Any additional services required will be billed separately in accordance with the MRDC Supplemental Town Management Service Fee Schedule. Following discussion, Councilmember Bret Grossnickle motioned to hire Mr. Reynolds as the full-time Town Administrator for the Town of Union Bridge. The motion was seconded by Councilmember Ellen Cutsail seconded and the motion passed unanimously.

-Everyone was given the legal update concerning Maryland adopting final regulation for Paid Family and Medical Leave Insurance, FAMLI to review. A copy of the update is attached to and made a part of these minutes.

LAURA CONAWAY

-Ms. Conaway was absent.

ELLEN CUTSAIL

-Ms. Cutsail reported that the work at the Community Center is coming to an end.

-A leak was repaired at the big ball diamond concession stand.

-Ms. Cutsail recommended increasing the Community Center security deposit to \$200.00 and increasing the out-of-town hall rental fee to \$300.00, effective July 1, 2026. She also recommended changing the rental hours to 9:00 a.m. to 11:00 p.m. All were in agreement, and the matter will be brought forward for action at the June 22nd Council meeting.

BRET GROSSNICKLE

-Mr. Grossnickle had no new business.

TONY BOWMAN

-Mr. Bowman signed all the proposals for street repairs.

LOGAN GROSSNICKLE

-Mr. Grossnickle is following up on some light repairs.

MAYOR JONES

-Mayor Jones attended the ribbon-cutting ceremony for the reopening of the Union Bridge Gift Shop located at Union Bridge Pharmacy on Main Street.

-A new restaurant may open at the former Buttersburg Inn property in approximately one and one-half months.

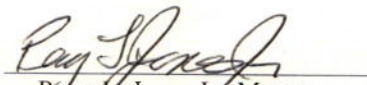
-It was reported that the Dollar General store will be temporarily closed for remodeling. Upon reopening, the store is expected to offer fresh produce and will be renamed DG Market.

-Mayor Jones recommended that the Town select a block for the new Be Kind mural at the car wash and decorate it to represent the Town of Union Bridge. Council was in agreement.

The June council meeting will be held on June 22, 2026.

The July work session meeting will be held on July 13, 2026.


Dawn Metcalf, Clerk-Treasurer


Perry L. Jones Jr., Mayor