

THE TOWN OF UNION BRIDGE
COUNCIL MEETING MINUTES
May 22, 2023

The Council met in the Union Bridge Town Hall, on Monday, May 22, 2023 at 7:00 p.m., for their monthly council meeting. Notice of the meeting was given by posting the agenda at the Town Hall, on the Town's website, and provision to the Carroll County Times. Mayor Jones presided over the meeting with councilmembers Donald Wilson; Laura Conaway; Amy Kalin; Cheri Thompson; Edgar Wentz; and Town Attorney, Mandi Porter. The attendees' sheet is attached to and made a part of these minutes. **Councilmember Donald Wilson motioned to approve the April 2023 operating statements; April 24, 2023 public hearing minutes; April 24, 2023 council meeting minutes; May 8, 2023 work session minutes and Quantum financial statements for April 2023. Councilmember Laura Conaway seconded and the motion passed unanimously.**

MAYOR'S REPORT

-On Tuesday, May 9, 2023, the Town held an election for Mayor and two (2) councilmembers. The election results are as follows:

Mayor

Perry L. Jones Jr. – 54

Council

Bret Grossnickle – 47

Ellen Cutsail – 42

Edgar Wentz – 23

Laura Conaway – 1 (write-in vote)

Donald Wilson – 1 (write-in vote)

-The Board of Election Supervisors declared Perry L. Jones Jr. (Mayor), Ellen Cutsail (Council), Bret Grossnickle (Council) as the winners of the May 9, 2023, election. A copy of the election certification is attached to and made a part of these minutes.

-Mayor Jones swore in Bret Grossnickle and Ellen Cutsail.

-Mayor Jones appointed duties to the officials. Ellen Cutsail duties will be the Community Center; Bret Grossnickle duties will be Water and Sewer; Amy Kalin duties will be Streets; Laura Conaway will continue to be in charge of Police/Parking Enforcement, Mowing, Christmas Lights & Banners; Cheri Thompson's duties will be Trash Removal and Street Lights. Amy Kalin will continue to serve on the Planning Zoning Commission as the Town's liaison. Laura Conaway will continue to be the Town's liaison for Shriner Court.

- Councilmember Ellen Cutsail motioned to appoint Laura Conaway as Council President. Councilmember Bret Grossnickle seconded and the motion passed three (3) in favor, one (1) against, one (1) abstention. Councilmember Cheri Thompson voting against. Councilmember Laura Conaway abstained, due to a conflict of interest.

-Mayor Jones recommended Logan Grossnickle to replace Bret Grossnickle on the Planning and Zoning Commission. **Councilmember Donald Wilson motioned to appoint Logan Grossnickle on the Planning and Zoning Commission. Councilmember Cheri Thompson seconded and the motion passed unanimously.** Logan Grossnickle will serve out Bret Grossnickle's term. Mayor Jones swore in Logan Grossnickle.

-Mayor Jones recommended to reappoint Kim Eckard, Joe Conaway and Andrea Wilson to the Board of Zoning Appeals.

Councilmember Donald Wilson motioned to reappoint Kim Eckard, Joe Conaway and Andrea Wilson to the Board of Zoning Appeals. Councilmember Edgar Wentz seconded and the motion passed unanimously.

-Mayor Jones toured multiple stormwater management ponds.

-VFW Memorial Day service will be held on May 29, 2023 at 6:00 p.m.

-June 1, 2023 – June 3, 2023 the Union Bridge Fire Company Festival will be held.

-Councilmember Donald Wilson motioned to accept Shriner Courts FY 23/24 budget as submitted. Councilmember Laura Conaway seconded and the motion passed unanimously. A copy of Shriner Court FY 23/24 budget is attached to and made a part of these minutes.

-Mayor Jones presented Donald Wilson a gift card and a rose tree to thank him for his 30 years of serving as a Union Bridge Councilmember. Mr. Wilson was first elected to serve as a councilmember in 1993.

-Mayor Jones thank Donald Wilson and Edgar Wentz for their time served on the Union Bridge Council.

ATTORNEY REPORT – MANDI PORTER

-Town Attorney, Mandi Porter had no new business.

CARROLL COUNTY SHERIFF'S OFFICE - DEPUTY MCGINNIS

-Deputy McGinnis reported that between the dates of April 24, 2023, until May 22, 2023, the Carroll County Sheriff's Office responded to 23 calls for service within the town limits of Union Bridge. Out of those calls for service, only five (5) call required a report. A copy of Deputy McGinnis's report is attached to and made a part of these minutes.

-Carroll County Sheriff's Department is sponsoring the annual Camp C. O.P.S. Program.

-Deputy McGinnis will be dividing his time between Union Bridge and New Windsor on National Night Out.

PUBLIC COMMENTS AND CONCERNS

-Brad Rockwood Union Bridge Rec. Council liaison stated that the Rec. Council currently has 14 different programs for youth. The Rec. Council awarded three (3) \$1,000.00 scholar ships to Carroll County seniors.

CIRCUIT RIDER – MIKE REYNOLDS

-Mike Reynolds was absent.

COMMITTEE REPORTS

WATER/SEWER

-Ms. Kalin had no phone call related to water or sewer since the last Town Council meeting.

STREETS

-Mr. Wilson and Steve Stambaugh have been busy painting the parking lot lines.

-Mr. Wilson reported that State Highway Administration (SHA) fixed the hole on Rt. 75 in front of the Linbeau’s Railway Pub.

-Mr. Wilson stated that after receiving multiple requests from citizens, the Donald D. Wilson Walking Trail Park will be mowed more frequently.

-Lehigh has agreed to fund the cost of having a portable toilet placed at the Donald D. Wilson Walking Trail Park.

COMMUNITY CENTER

-Mr. Wentz reported that he would like to see the upgrades to the Community Center Park continue.

POLICE/MOWING/CHRISTMAS LIGHTS

-Ms. Conaway sent Public Information Act request for Union Bridge calls for service to the Carroll County Sheriff’s Office.

-Ms. Conaway met with Shriner Court residents on May 8, 2023.

-National Night Out is scheduled for Tuesday, August 1, 2023 for 6:00 p.m. to 8:00 p.m.

-Ms. Conaway had one (1) call related to parking citation.

-Councilmember Conaway motioned to have the Town’s Attorney Mandi Porter send ten (10) parking citations to the State Attorneys Office for Nolle Pros. Councilmember Ellen Cutsail seconded and the motion passed unanimously.

-Ms. Conaway’s full report is attached to and made a part of these minutes.

STREET LIGHTS/TRASH

-Ms. Thompson reported that the Dream Big Union Bridge Annual Duck Derby & Jeep Show was very successful.

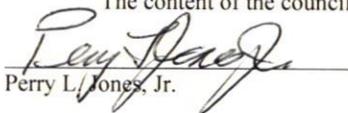
-Ms. Thompson’s full report is attached to and made a part of these minutes.

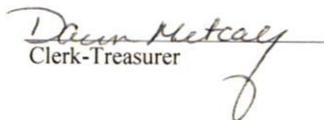
Councilmember Laura Conaway motioned to adjourn the Council meeting. Councilmember Ellen Cutsail seconded and the motion passed unanimously.

The next council meeting will be held on June 12, 2023.

The June work session meeting is cancelled.

The content of the council meeting is contained on a zip drive.


Perry L. Jones, Jr.


Clerk-Treasurer