

THE TOWN OF UNION BRIDGE
COUNCIL MEETING MINUTES
July 28, 2025

The Council met in the Union Bridge Town Hall, on Monday, July 28, 2025 at 7:00 p.m., for their monthly council meeting. Notice of the meeting was given by posting the agenda at the Town Hall, on the Town's website, and provision to the Carroll County Times. Mayor Jones presided over the meeting with councilmembers Laura Conaway; Anthony Bowman; Ellen Cutsail; Bret Grossnickle; and Logan Grossnickle; and Town Attorney, Mandi Porter. The attendees' sheet is attached to and made a part of these minutes. **Councilmember Laura Conaway motioned to approve the June 2025 operating statements; June 16, 2025 council meeting minutes, July 14, 2025 work session minutes and Quantum's financial statements for June 2025. Councilmember Bret Grossnickle seconded and the motion passed 3-2. Councilmembers Anthony Bowman and Ellen Cutsail recused themselves due to a conflict of interest.** Councilmember Bret Grossnickle suggested that we place Quantum's financial statements as a separate line item in the future to allow Mr. Bowman and Ms. Cutsail to vote for minutes and operating statements.

"IF I WERE MAYOR" ESSAY CONTEST WINNER FOR THE TOWN OF UNION BRIDGE

Councilmember Laura Conaway presented Savannah Koons with a certificate, town pin, and a gift card to Original Pizza. Mayor Jones invited Savannah to National Night Out on August 5th to be "Mayor for the day." A copy of Savannah's essay is attached to and made a part of these minutes.

ALLEY BETWEEN 6-8 BENEDUM STREET – QUIT CLAIM DEED REQUEST

Ms. Stacy Shaffer (Shaffer, Miller & Hurff, LLP) requested a quit claim deed on behalf of resident, Julie Kreimer. Under advisement of town attorney, Mandi Porter, the council will discuss this and advise Ms. Shaffer. A copy of the Quit Claim Deed of Add On is attached to and made a part of these minutes.

MAYOR'S REPORT

- Mayor Jones stated Floodzone's Mini Boat Parade in July collected \$41,000, which they split between the Union Bridge and New Windsor Fire Companies.
- Mayor Jones gave an accounting of the classes and meetings he attended at the MML Summer Conference.

ATTORNEY REPORT – MANDI PORTER

American Tower requested a lease amendment to have the right of first refusal, with a \$10,000 signing bonus. American Tower tried to add this language in the 2015 lease, but the council rejected it. Ms. Porter said the council should discuss this at the next work session under advisement.

CARROLL COUNTY SHERIFF'S OFFICE - DEPUTY MCGINNIS

- Deputy McGinnis reported that between June 16, 2025 and July 28, 2025 there were 49 calls for service within the Town of Union Bridge. Out of those calls for service seven (7) were found to be reportable. A copy of Deputy McGinnis' report is attached to and made a part of these minutes.
- Deputy McGinnis attended Camp COPS and invited youth to apply next summer.

COMMITTEE REPORTS

WATER/SEWER

- Mr. Grossnickle stated the Town will have to upgrade our wastewater treatment plant in the future.

STREETS

- Mr. Bowman stated that Stambaugh's will be working on six (6) street repair projects.
- There was a sinkhole reported in an alley. Mr. Bowman and Donald Wilson visited the area and said it was on private property. They put cones around it and notified the landlord to repair the sinkhole. It was filled in the next day and the cones were removed.
- Mr. Bowman would like to work on an Emergency Management Plan for The Town of Union Bridge. He felt inspired after attending a class at the MML Summer Conference. He has received two Emergency Management Plans from municipalities of similar size to Union Bridge.
- SHA would like to update the intersection of Main and Broadway, according to new ADA requirements. They want to install four new poles, upgrade the lights to LED, and paint new crosswalks.

COMMUNITY CENTER

- Ms. Cutsail gave an accounting of her classes at the MML Summer Conference.

POLICE/MOWING/CHRISTMAS LIGHTS

- Ms. Conaway sent a Public Information Act request for Union Bridge calls for service to the Carroll County Sheriff's Office for the months of June.

- Ms. Conaway ordered and picked up new Christmas banners.
- Ms. Conaway held a meeting with the residents of Shriner Court.
- Ms. Conaway worked with Leda, Ellen, Dawn and Deputy McGinnis throughout the month regarding parking issues.
- Ms. Conaway gave a report on the classes she attended at the MML Summer Conference. A copy of her notes is attached to and made a part of these minutes.
- Ms. Conaway's full report is attached to and made a part of these minutes.

STREET LIGHTS/TRASH

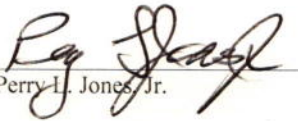
- Mr. Logan Grossnickle reported two lights, one has been fixed and the other is in the process of being fixed.

PUBLIC COMMENTS AND CONCERNS

- Cheri Thompson reported that the Dream Big Union Bridge 7th annual Duck Derby and Jeep Show held on July 13, 2025, was successful. Union Bridge Farmers Market has been slow but they hope to add more vendors. DBUB will have its Christmas program on Saturday, November 29, 2025. DBUB has received requests for bulk trash pickup and is looking for volunteers and donations.
- Tim Kelly (4714 Ladiesburg Road) wants to purchase a parcel of land from the Town. He agrees to pay all costs associated with it, including appraisal and attorney fees. Mayor Jones advised him to sign a release with the town office to proceed. A copy of Mr. Kelly's letter of request is attached to and made a part of these minutes.
- Mayor Jones read the following official statement from the mayor and council: **Parking meters will remain on Main Street to ensure that convenient, short-term parking is available for customers visiting local businesses. By encouraging turnover, the meters help prevent long-term parking by residents or employees, making it easier for shoppers and visitors to find a spot and support our small-town economy.**

Councilmember Ellen Cutsail motioned to adjourn the Council meeting. Councilmember Anthony Bowman seconded and the motion passed unanimously.

The next council meeting will be held on August 25, 2025.
 The next work session will be held on August 11, 2025.
 The content of the council meeting is contained on a zip drive.


 Perry L. Jones, Jr.


 Council President